

15.1 Underline the correct or more natural answer. If both answers are possible, underline them both. (A & B)

- 1 Valuables *can/ are able to* be left in the hotel safe. Please ask at the reception desk.
- 2 We *could/ were able to* finish the football match before it started snowing too heavily.
- 3 The rebels *could/ were able to* draw on the support of over 20,000 soldiers.
- 4 *Could you/ Were you able to* understand Professor Larsen's lecture? I found it really difficult.
- 5 'Do you want a game?' 'Sorry, I *can't/ 'm not able to* play chess.'
- 6 Look at me, I *can/ 'm able to* ride my bike without any help.
- 7 When the fire officers arrived they *could/ were able to* put out the flames in a couple of minutes.
- 8 The air was so polluted in the city centre, I *could hardly/ was hardly able to* breathe.
- 9 I knew John had been smoking. I *could/ was able to* smell the cigarettes when I came into the room.
- 10 *Can you/ Are you able to* drive without your glasses?
- 11 No changes *can/ are able to* be made to this rail ticket after purchase.
- 12 He *could/ was able to* untie the ropes without the guards noticing.
- 13 She looked all over the house, but *couldn't/ wasn't able to* find her keys anywhere.
- 14 I was very busy at work, but I *could/ was able to* have a couple of days off last week.

15.2 Complete these texts with **can**, **could** and **be allowed to**. Use negative forms where necessary. Where two answers are possible, give them both. (A-E)

a

We went camping in the north of Spain last July. As you probably know, it (1) ..... rain a lot on the coast, even in mid-summer, and the day we arrived we (2) ..... believe how heavy the rain was. Eventually we found a place to camp, in a field next to a beach. We had a new tent – the advertisement for it said, 'This tent (3) ..... be assembled in two minutes with no previous experience.' What a joke! Now, there (4) ..... be many people who haven't had difficulty putting up a tent at some time, but it took us more than two hours. And then, just as it was finished, a man came along and said that we (5) ..... camp there – it was private property. So we had to take the tent down again. Then Sue just said, 'Well, we (6) ..... stay here all night. Let's go to that hotel in the last village we drove through.' Unfortunately, when we got there they were full. But they were very kind and we (7) ..... camp at the end of their garden!

b

It is often said that sports coaches (1) ..... be strict, but athlete Peter Black's was incredibly hard on him in the year before the Olympic Games. For instance, Peter (2) ..... stay up later than 9.00, although on his birthday he (3) ..... watch television until 10.00 as it was a special occasion! Of course, all Peter (4) ..... think of was going out with his friends in the evening, and he (5) ..... hardly wait for the Games to finish and get back to a normal life. When he complained, his coach just said, 'Trust me and you'll win gold – you (6) ..... lose!' And his coach was right. He won a gold medal in the 400 metres in a world record time. And on the night of his victory Peter (7) ..... celebrate – by staying up until 11 o'clock! 'But no later,' said his coach. 'The World Championships are only two years away.'

16.1 If possible, complete these sentences with **will** (or **won't**) or **would** (or **wouldn't**) followed by one of these verbs. If it is not possible to use **will** or **would**, use a verb in the past simple. (A & C)

come    decide    eat    help    invite    keep    remember

- 1 Amy works really hard. Every afternoon she ..... home from school at 4.15 and do an hour of piano practice.
- 2 Richard phoned yesterday and ..... me out for dinner.
- 3 When Dominic was young he ..... any green vegetables.
- 4 The creaking noises in the old house ..... me awake until I became accustomed to them.
- 5 I'm sure that many people ..... seeing Sarah Thomas on television in the 1980s.
- 6 Whenever I had a problem with my maths homework, Sam ..... me.
- 7 After standing on the bathroom scales, I ..... that I needed to lose some weight.

16.2 If necessary, correct these sentences using **would** or **used to**. If neither **would** nor **used to** is correct, use a past simple verb form. (D)

- 1 I would enjoy studying Latin when I was at school.
- 2 Orwell would spend winters in Spain and summers in England.
- 3 We would live in a bungalow on the south coast, and then we moved to a flat in London.
- 4 You used to teach at Halston University, didn't you?
- 5 On Saturdays and Sundays the ferry used to take tourists across to the island.
- 6 The committee would meet four times last week, but still no decision has been reached.

16.3 Complete these sentences with **will have** or **would have** and the past participle of one of these verbs. (E)

buy    hear    hurt    notice    prefer    say    record

- 1 'I wanted to watch *The Simpsons* last night, but I missed it.' 'I'm certain Derek ..... it. We can go over to his place to see it.'
- 2 Don't accept lifts from strangers – as my mother .....
- 3 I don't think the dog ..... anyone, but I was still glad when the owner took it away.
- 4 I'm sure by now you ..... about yesterday's robbery at the supermarket.
- 5 My parents weren't very affectionate towards me. I always thought they ..... a daughter.
- 6 Sampras's rivals ..... the difficulties he had with his shoulder in the tournament last week.
- 7 'Did you like the present Joan gave you for your birthday?' 'Well, an umbrella stand isn't something I ..... myself, but I suppose it might be useful.'

16.4 Suggest completions to these responses as in the last example of B. Show that you are criticising or expressing disapproval. (B)

- 'I think I'm putting on weight.' 'Well, if you will .....
- 'I've got a headache.' 'Well, if you will .....
- 'I'm really hot.' 'Well, if you will .....

17.1 Complete the sentences with either **may** or **might**, whichever is more likely. If neither is possible, suggest an alternative completion. (A & B)

- 1 We ..... go to Majorca for our holiday this summer.
- 2 The planet Venus ..... be seen clearly in the night sky during this month.
- 3 ..... you see Becky this weekend?
- 4 I feel really sore after playing tennis. I think I ..... have a bath.
- 5 'Someone's left their coat.' '..... it be Ken's?'
- 6 Exceeding the stated dose ..... cause drowsiness.

17.2 Complete the sentences with **may** or **might** followed by one of the following forms of the verb in brackets: **be + past participle**, **have + past participle**, **be + -ing**, **have been + -ing**. If both **may** and **might** are possible, indicate this. (C & E)

- 1 There's a man lying down on the pavement over there. Do you think he ..... himself? (*hurt*)
- 2 I ..... you this before. I can't remember. (*tell*)
- 3 Is that John's car that just stopped? He ..... for us. (*wait*)
- 4 In the early 19<sup>th</sup> century a person ..... to Australia for stealing as little as a loaf of bread. (*send*)
- 5 'Ann looks exhausted.' 'I suppose she ..... .' (*run*)
- 6 I've heard that the newsagent's is losing a lot of money and it ..... down. (*close*)
- 7 Real Madrid started well and ..... an early lead when Figo hit the post, but Barcelona scored first after 20 minutes. (*take*)
- 8 As little as 50 years ago a worker still ..... for being ill. (*dismiss*)
- 9 'When will the painting be ready?' 'Well, I ..... it by this evening.' (*finish*)
- 10 The race had to be stopped because the oil on the track ..... an accident. (*cause*)

17.3 Complete these sentences in any appropriate way. (D)

- 1 He may not be the best singer in the world, but .....
- 2 Hugh's old car might not be terribly comfortable, but .....
- 3 Her English grammar may not be very accurate, but .....

Now expand these notes to complete the sentences.

sound/ exciting    agree/ him    express/ feelings openly    ~~work/ quickly~~



- 4 He may/might not work very quickly , but at least he's very reliable.
- 5 ..... , but his opinions on architecture certainly make you think.
- 6 ..... , but the new museum of fishing is actually very good.
- 7 ..... , but she is really very fond of you.

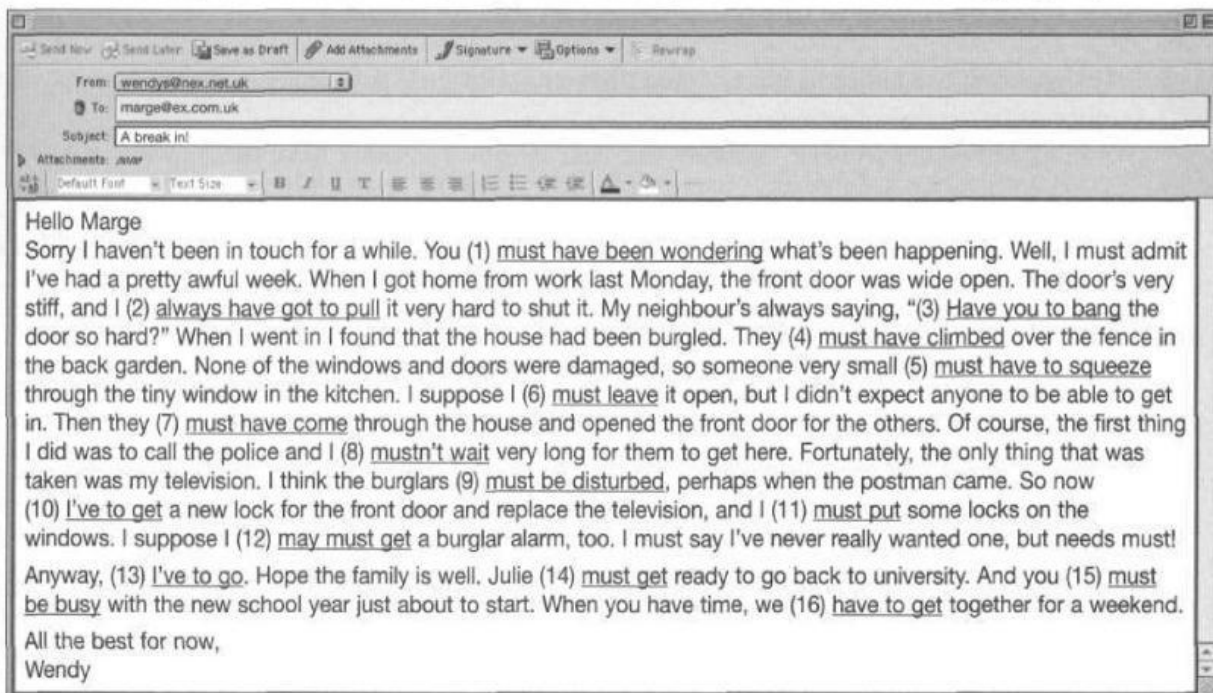
18.1 Complete these sentences with one of these forms: **must have + past participle**; **must + bare infinitive**; **must be + -ing**; or **must have (had) to**. Use the verbs given. (B)

- 1 When I left my laptop on the train I thought I'd never see it again. But someone ..... it and handed it in to the lost property office. (*find*)
- 2 Janine owns a big car and a yacht. She ..... incredibly rich. (*be*)
- 3 'Everyone's going into the hall.' 'The meeting ..... soon. Let's go.' (*start*)
- 4 Without things like washing machines and dishwashers our grandparents ..... much harder in the kitchen than we do today. (*work*)
- 5 'Where's the camera?' 'If it's not in the cupboard, Ken ..... it. He said he was going to take some photos of the city centre today.' (*use*)
- 6 The children are putting balloons outside their house. They ..... a party. (*have*)
- 7 I didn't think Bob was coming to the meeting. He ..... his mind. (*change*)
- 8 'I wonder how you get permission to go into the building.' 'I suppose you ..... some form of identification.' (*show*)
- 9 'I thought Paul would be home.' 'He ..... Jenny to work. He said he would.' (*take*)
- 10 Look at all those birds. There ..... at least a thousand of them. (*be*)

18.2 Write new sentences with a similar meaning. Use **have/has got to** where it is possible or preferable; otherwise use **have/has to**. (D)

- 1 It is necessary to do all of this photocopying before lunchtime. All of this photocopying has got to be done/has to be done before lunchtime.
- 2 It is rarely necessary to ask Suzanne to tidy her room. Suzanne
- 3 Is it necessary for us to hand in the homework tomorrow? Have
- 4 It wasn't necessary for me to go to the hospital after all. I
- 5 Was it necessary for Ben to go alone? Did
- 6 It is sometimes necessary for Don to start work at 6.30. Don
- 7 It is necessary to extend the college to accommodate the growing number of students. The college
- 8 It may be necessary for us to cancel our holiday because my mother is ill. We

18.3 Where necessary, make corrections in the underlined parts of this email message. (A–D)



Can you find three other common expressions with **must**?

19.1 Match the sentence beginnings and ends. Join them with **needn't** and the bare infinitive of one of the following verbs. (A)

bother    change    concern    panic    worry

- |  |                                      |
|--|--------------------------------------|
| 1 I'll give you a lift to the station so you...                    | ...the details on the form.          |
| 2 The questions are in the book so you...                          | ...yourself with his safety.         |
| 3 All the windows have screens so you...                           | ...to copy them down.                |
| 4 Your son is being looked after by friends so you...              | ...about booking a taxi.             |
| 5 The new tax laws don't come into force until next year so you... | ...about being bitten by mosquitoes. |

19.2 Rewrite the following in a formal style using **need**. (A)

- It is hardly necessary for us to remind you that the money is now due.  
We need hardly remind you that the money is now due.
- It is only necessary for us to look at the population projections to see the seriousness of the problem.  
.....
- With such a lead in the opinion polls it is hardly necessary for the Democrats to bother campaigning before the election.  
.....
- It is not necessary for anyone to know who paid the ransom to the kidnappers.  
.....
- After such a huge lottery win, it is not necessary for him to work again.  
.....

19.3 Underline the more likely answer. If they are equally likely, underline them both. (B)

- In most developed countries, people *needn't/ don't need to* boil water before they drink it.
- You *needn't/ don't need to* walk. I'll give you a lift.
- There'll be a handout at the end of the lecture so you *needn't/ don't need to* take notes.
- You *needn't/ don't need to* have a university degree to become a police officer.
- You *needn't/ don't need to* buy me a birthday present.
- In most cities you *needn't/ don't need to* pay to get into the galleries and museums.

19.4 Here are some extracts from a speech made by the managing director of a company to her employees. Correct any mistakes. (A-D)

- You needn't to worry about losing your jobs.
- Need we make any changes in company policy? We are always happy to hear your views.
- Changes in technology mustn't be a problem, but could be seen as a great opportunity.
- I don't have to remind you that we are competing with two other companies.
- I need hardly to tell you how important it is that we get this order.
- You don't have to cancel your holiday plans.
- We mustn't allow our speed of production to drop.
- The present financial difficulties mustn't mean that people will lose their jobs.

20.1 Complete these sentences with **should/ought to + infinitive (active)**, **should/ought to be + past participle (passive)**, or **should/ought to have + past participle** using each of these verbs once only. (A & B)

answer arrive be go put remove resign send take visit wear win

- 1 He is running so well at the moment that Thomas ..... the 800 metres easily.
- 2 Where ..... I ..... the cheese? In the fridge?
- 3 The tickets ..... a couple of weeks before we go on holiday.
- 4 Payment for the full amount ..... with this application form.
- 5 You really ..... the exhibition before it closes. There are some wonderful paintings.
- 6 Don told us not to take this road. We ..... his advice.
- 7 All packaging ..... before switching on the printer for the first time.
- 8 It's important to look smart at the interview. You ..... a suit.
- 9 There are many people who think the President ..... years ago.
- 10 ..... we ..... the questions in English or in French?
- 11 If you want my advice, I ..... by train rather than car.
- 12 I can't imagine what's happened to Kathy. She ..... here by now.

20.2 In which sentences can you use **should** or **must** and in which can you only use **must**? Where both are possible, consider the difference between **should** and **must**. (A)

- 1 A timetable ..... be set for withdrawing the army.
- 2 Les isn't home yet. He ..... have been held up at work.
- 3 'I wonder how old Mike is?' 'Well, he went to school with my mother, so he ..... be well over 50.'
- 4 If you smell gas, you ..... phone the emergency number.
- 5 You ..... try to visit Nepal – it's a beautiful country.
- 6 'I know I'm always complaining that my house is small, but it's very convenient for work.'  
'Yes, it ..... be handy living so close to your office.'

20.3 Where necessary correct these sentences using **should/ought to**, **must**, **shall**, or **had better**, or write ✓. (A, C & D)

- 1 Cyclists had better not be allowed to ride on pavements, even where roads are very busy.
- 2 'There's something wrong with David's computer yet again.' 'He should wish he'd never bought it.'
- 3 The concert starts at 7.45. I'd better make a note of that.
- 4 I shall take my library books back today, but I don't think I'll have time.
- 5 'The children from next door have been throwing stones at our windows.' 'Well, they shouldn't do it again, otherwise I'll call the police.'
- 6 'I'm freezing.' 'You'd better have worn a thicker coat.'
- 7 We have to be in Bristol by 4.00. I think we'd better get started.
- 8 I should phone Gary this evening, but it will probably be too late by the time I get home.
- 9 'I've looked all over the house and can't find the car keys.' 'Well, if they're not here, they must still be in the car.'
- 10 We believe that parents had better pay grandparents to look after their children.