

Practice for part 6

1

Read the email and the reply. Complete the reply with the correct alternatives.

● ● ● [Reply](#) [Forward](#)

Dear Richard,
I would like to join the gym you go to. Where is it? Which activities does it offer? Can I go there with you soon?
Ash

● ● ● [Reply](#) [Forward](#)

Dear Ash,
The gym (1) *is / am* on Station Road. I usually (2) *taking / take* exercise classes there, (3) *but / so* yesterday I (4) *use / used* the pool. There (5) *are / is* exercise machines too. (6) *I'm going / I go* there tomorrow. Why (7) *aren't you coming / don't you come* with me?
See you soon.
Richard

2a

Complete the tips about writing emails with the correct alternatives.

When you write an email to a friend, start the email with (1) *Dear / Fair* or (2) *Hey / Hi*, and then your friend's (3) *title / name*.

To finish your message you can write (4) *'best / good wishes'* or *'see you (5) soon / quickly'*.

- ★ Your friend Mica loves going to dance lessons and you want to go to dance lessons with her. Write to Mica:
 - ★ say when you want to go dancing
 - ★ ask what time Mica goes dancing
 - ★ offer to show Mica a nice place to go dancing

Writing checklist

Before finishing:

- ✓ Did I answer all the points?
- ✓ Did I use capital letters?
- ✓ Did I use punctuation?
- ✓ Did I check verbs?