

Assessment rubric - write a holiday postcard task

Criteria	Content	Vocabulary	Grammar	Organisation
Excellent (4)	Includes all required information with clear and detailed descriptions of the holiday experience.	Uses a wide range of holiday vocabulary accurately and appropriately.	Uses Past Simple tense accurately with very few or no mistakes.	Writing is well organised with clear sequencing and logical structure.
Good (3)	Includes most required information with some detail.	Uses appropriate vocabulary with minor mistakes.	Minor grammar mistakes that do not affect understanding.	Mostly organised with appropriate sequencing words.
Satisfactory (2)	Includes limited information with little detail.	Uses basic vocabulary with several errors or repetition.	Several grammar mistakes that sometimes affect understanding.	Some organisation, but ideas may be unclear at times.
Poor (1)	Information is incomplete or unclear.	Limited vocabulary with frequent errors.	Frequent grammar mistakes that make understanding difficult.	Writing lacks structure and sequencing.