Name: _____ No. ____ CH. _____

Worksheet: Unit 3 User Interface

A: Match the words and phrases (1-7) to their meanings (a-g).

1. user interface
2. graphical user interface
3. ~~text~~
4. graphics
5. icon
6. menu
7. cursor

3 a any written words

_____ b the way in which you see the information from a computer screen

_____ c a list of things on a computer screen which you can ask the computer to do

_____ d pictures, images or designs that are used, especially in a computer program

_____ e a mark that can be moved around a computer screen to show the point where you are working

_____ f a small picture, sign or symbol on a computer screen that you point to and click on with a mouse

_____ g a way of showing information on a computer screen by using icons, pictures rather than only text

B: Here are some useful computer verbs. Use these verbs in the box to complete the sentences.

~~click~~
double-click
drag
key in
Select
pull down
right-click
save
scan
scroll

1. Click on the OK button.
2. _____ a menu.
3. To start the program, just _____ on the icon.
4. _____your username and password.
5. _____ PRINT from the main menu.
6. _____ and drop this file into "My Documents" folder.
7. Always _____ before you close the file.
8. _____ down to the end of the document.
9. _____on the Start button and then click on "Open".
10. Don't forget to use this software to _____ all new files for viruses.

LIVEWORKSHEETS