

Based on Lina and Marco's conversation, and fill in the blanks with the missing words from the box.

**before / clarify / confirms / details / information / instructions /
procedure / process / request / requirements / steps**

1. Lina needs more _____ about the _____.
2. Lina has to follow some _____.
3. The first thing to do is open the platform and check the _____.
4. In order to upload the file she has to follow a _____.
5. Lina asks Marco to _____ something for her.
6. In the platform there are the _____ to upload the PDF.
7. The assignment must be submitted _____ Friday at midnight.
8. If there are problems with the system, she can _____ help from a teacher.
9. Lina _____ the procedure to Marco.
10. Check the _____ before submitting the assignment.