

Based on Alex and Jaime's conversation, fill in the blanks with the words from the box.

**adjust / align / carefully / close / firmly / insert / lift / open / place / press
push / secure / slowly / stand / tighten / tighten / turn**

Alex: Hey, can you help me with this shelf? I don't know how to start.

Jamie: Sure! First, _____ the box and take out all the parts.

Alex: Okay, I see the panels, screws, and a screwdriver.

Jamie: Great. Now, _____ the main panel on the floor and hold it _____. Then, _____ the screws into the holes.

Alex: Like this?

Jamie: Yes, exactly. Now _____ the screwdriver to the right and _____ the screws _____.

Alex: Should I do it quickly?

Jamie: No, do it _____ so you don't damage the wood.

Alex: Got it.

Jamie: Next, _____ the second panel and _____ it with the first one. Then, _____ it gently into position.

Alex: It's a bit difficult.

Jamie: Try to _____ it a little to the left. That should help.

Alex: Oh, now it fits!

Jamie: Perfect. Now _____ it with more screws. After that, _____ the back panel and _____ it into place.

Alex: Done! What's next?

Jamie: Finally, _____ the shelf up and check if it's stable. If something is loose, just _____ it again.

Alex: Thanks! Your instructions were really clear.

Jamie: No problem! You did a great job following each step.