

Exercises

A Listen to the questions and possible responses, then choose the best response to each question.

MP3 02-02

- 1 (A) (B) (C)
- 2 (A) (B) (C)
- 3 (A) (B) (C)
- 4 (A) (B) (C)

- 5 (A) (B) (C)
- 6 (A) (B) (C)
- 7 (A) (B) (C)
- 8 (A) (B) (C)

B Listen again and fill in the missing words to complete the gaps.

MP3 02-03

1 _____ does the bank _____?

- (A) At nine o'clock.
(B) On Wednesday.
(C) Yes, it's _____ the ATM.

2 _____ I _____ about ordering office supplies?

- (A) Mr. Smith is _____ that.
(B) No, I didn't place the order.
(C) We have _____.

3 _____ the hotel for the New York conference?

- (A) Maybe next month.
(B) Ms. Choi from _____.
(C) For five days.

4 _____ the new software?

- (A) My computer _____.
(B) Yes, that's _____.
(C) It is _____ the _____.

5 _____ on the fiftieth floor?

- (A) A meeting is _____.
(B) No, it's _____.
(C) _____ the ceremony.

6 _____ does this briefcase _____?

- (A) I put it _____.
(B) That's Karen's.
(C) Mr. Cho _____.

7 _____ did you _____ for tonight?

- (A) Ruth Dining _____.
(B) _____, the food was _____.
(C) It's seven o'clock.

8 _____ the presentation on the _____?

- (A) Yes, I am.
(B) The _____ is _____.
(C) Ask Ms. Johnson in the _____.



close to
in charge of
Human Resources
briefcase
budget

ATM
place an order
think of
belong to
Personnel Department

office supplies
plenty of
attend
book