

**1 Complete each sentence with a different relative pronoun (which, where, who and whose).**

- 1 My job \_\_\_\_\_ involves a lot of travelling is quite well paid.
- 2 Andrew \_\_\_\_\_ is Canadian supervises the football team.
- 3 The school \_\_\_\_\_ I studied is 100 years old this year.
- 4 Jon \_\_\_\_\_ wife is Chinese speaks six different languages very well.
- 5 This job is suitable for a person \_\_\_\_\_ ambition is to become an astronaut.
- 6 The thing \_\_\_\_\_ I find most stressful about my job is doing paperwork.
- 7 The work \_\_\_\_\_ we do in our lessons is always fun.

**2 Add question tags to the statements.**

- 1 They don't think teaching is easy, \_\_\_\_\_ ?
- 2 You aren't applying for the manager's job, \_\_\_\_\_ ?
- 3 You weren't doing your homework when she came home, \_\_\_\_\_ ?
- 4 You won't leave your job, \_\_\_\_\_ ?
- 5 Peter's been on holiday all week, \_\_\_\_\_ ?
- 6 Your manager wanted to give you a better job, \_\_\_\_\_ ? She's very kind!

**3 Complete the sentences with the verbs below. There is one verb that you do not need.**

answer    be    deal    decide    do    earn    serve    supervise    use

- 1 Is it your responsibility to \_\_\_\_\_ the customers as quickly as possible in this shop?
- 2 If you're a coal miner, you don't have to \_\_\_\_\_ with the public at all.
- 3 I hate it when I have to \_\_\_\_\_ a computer for work.
- 4 Famous footballers \_\_\_\_\_ more money from advertising than from playing football.
- 5 Nobody wants to \_\_\_\_\_ in charge of the marketing office.
- 6 We \_\_\_\_\_ manual work and we like it – it's quite rewarding.
- 7 It is my job to \_\_\_\_\_ the phone when customers call with questions.
- 8 I'm the manager of a large team so I have to \_\_\_\_\_. lots of people.

**4 Read the definitions and complete the names of the jobs.**

1 A person who works in an office and often writes letters and emails.

s\_\_\_\_\_

2 A person who helps you to look good and feel good.

b\_\_\_\_\_ t\_\_\_\_\_

3 A person who looks after customers on a plane and gives them food and drink.

f\_\_\_\_\_ a\_\_\_\_\_

4 A woman who serves food and drink in a restaurant or café.

w\_\_\_\_\_

5 A person who repairs vehicles such as cars and buses.

m\_\_\_\_\_

**6 Choose the correct answers.**

1. Belinda is \_\_\_\_\_. She always works hard and completes jobs on time.

**a** conscientious    **b** flexible    **c** polite

2. I always believe what Michael tells me because he's extremely \_\_\_\_\_.  
\_\_\_\_\_.

**a** energetic    **b** self-motivated    **c** trustworthy

3. Neil is a good leader and he knows what he is good at. He is really \_\_\_\_\_.  
\_\_\_\_\_.

**a** confident    **b** co-operative    **c** creative

4. Fran loves working in a team. She's really \_\_\_\_\_.  
\_\_\_\_\_.

**a** co-operative    **b** fit    **c** polite

5. Jerry can usually think of new ways of doing things. He is very \_\_\_\_\_.  
\_\_\_\_\_.

**a** creative    **b** self-motivated    **c** trustworthy

6. Do you refuse to let anyone stop you doing what you want to do? Are you \_\_\_\_? \_\_\_\_\_?

**a** co-operative    **b** determined    **c** flexible

7. Mark always gets so much done in a day. He's really \_\_\_\_\_.  
\_\_\_\_\_.

**a** creative    **b** hard-working    **c** thoughtful

**Read the text. Are the statements true or false?**

### **A degree in *what*?**

How many people in the world have a university degree in *enigmatology*? Well, not many. As a matter of fact, the number of enigmatology graduates in the whole world is just one: a man whose job it is to design puzzles for newspapers and magazines.

American Will Shortz is an author and crossword editor. He has worked on over a hundred books, and he owns the world's largest collection of puzzle books and magazines. The oldest title in his collection was published in 1545! And because his work is also his hobby, he has always been interested in learning as much as possible about the subject.

Obviously, because he is the only enigmatologist in the world, there were no university professors who could teach him an established course of studies. He did not go to lectures and classes like his fellow students. Shortz designed his own research programme, which the university accepted, and he completed his course and received his bachelor's degree from Indiana University in 1974.

So the question remains, what exactly is enigmatology? It is the study of puzzles: their types, their history, and their popularity. It's a mixture of history, maths, logic and cultural studies. There were some people who criticised the university for offering a course in such a strange subject, and they were also critical of Shortz, claiming that he had taken advantage of Indiana University's flexibility. But Shortz has his fans too, such as the former US president Bill Clinton. He sent Shortz a personal note on his 50th birthday because he loves the *New York Times* crossword, which Shortz edits. Shortz has also been a guest on several television shows, including an episode of the famous cartoon *The Simpsons*, and the comedy series *How I Met Your Mother*, where he played himself.

1. Shortz's occupation is to write puzzles for university graduates.
2. Shortz has worked on all the titles in his collection.
3. Shortz did original research and graduated from an American university.
4. Some people didn't think enigmatology was an appropriate university course.
5. Bill Clinton sent Shortz a note on his birthday because they're friends.