PRESENT SIMPLE IN REAL LIFE!

Use it every day, everywhere!

1 MATCH THE USE

Match each sentence with its use.

1. I exercise in the morning before work
2. Water freezes at 0 degrees
3. The training session starts at 2 pm
4. Close the door and turn off the lights

- Habit
- General truth
- Fixed arrangement
- Instruction

2 COMPLETE (DAILY ROUTINE)

Complete the sentences with the correct form of the verb.

1. I _____ (wake up) early and _____ (prepare) my breakfast.
2. She _____ (arrive) at the office and _____ (organize) her tasks.
3. He _____ (take) a break at noon and _____ (continue) working.
4. They _____ (finish) their shift and _____ (leave) the building.

3 CORRECT THE ERROR

Find and correct the mistakes in these sentences.

1. He take the bus and arrive to work at 8 am
   → _____
2. She work in a bank and manage many clients every day
   → _____
3. I am check reports and send information in the afternoon
   → _____
4. The office open at 9 am and close at 6 pm
   → _____
5. He write emails and send messages to different departments
   → _____

4 ORDER THE SENTENCE

Put the words in the correct order.

1. every morning / prepares / she / and / reviews reports / her tasks
   → _____
2. the office / at 8 am / opens / and / employees / arrive early
   → _____
3. clients / with / speaks / he / and / solutions / provides
   → _____
4. during the day / they / work on projects / and / have meetings
   → _____

5 IDENTIFY THE CONTEXT

Read the sentence and write the type.
(Habit / General Truth / Fixed Arrangement / Instruction)

1. Employees follow company policies at all times
   → _____
2. The store opens at 7 am on weekdays
   → _____
3. Save the file and send it to your supervisor
   → _____
4. I drink coffee every morning before work
   → _____

TIPS

- **Habit:** something you do often.
- **General truth:** something always true.
- **Fixed arrangement:** plans and schedules.
- **Instruction:** steps or commands.

6 DESCRIBE THE IMAGE (AUTOCALIFICABLE)

Look at the image and choose the correct sentences.

- A He works on a computer and checks information ☐
- B She studies at the university every weekend ☐
- C He drinks coffee in the office ☐
- D The sun rises in the east ☐
- E They play soccer at the work ☐

LIVEWORKSHEETS