

3 Reading and Writing **A**

READING

- 1 Read Sue's email to her new friend and tick (✓) A, B, or C.

Hi Carmen

I'm Sue Manners, I'm twenty-six years old, and I'm from Wales. I live in a small house in Cardiff with my best friend, Ann, and I'm a receptionist. I work in a big hotel in the centre of Cardiff and I wear a blue and white uniform. I have a car and I drive to the hotel every morning. I drink a lot of coffee because I work long hours, but I like my job because I meet people from different parts of the world.

What else do you want to know about me? Well, my parents have a house in Bangor, on the north coast of Wales. I have two sisters – their names are Jane and Wendy. Jane is a student in London and Wendy is a chef in an Italian restaurant in Bangor. My parents are retired now.

What do I do in my free time? Well, I don't do a lot of sport, but I sometimes play tennis with Ann. I love music – my favourite kind of music is Italian opera and I listen to it in my car and on my iPod. I also play the guitar and the piano. On Thursdays I study Spanish at a language school because I want to work in Spain. At the weekend, I visit my family or I stay in Cardiff and go to the cinema with my friends.

Write and tell me about yourself.

Sue

Example: Sue lives with her family.

A True ☐ B False ☒ C Doesn't say ☐

- 1 Ann is a hotel receptionist.
A True ☐ B False ☐ C Doesn't say ☐
- 2 Sue walks to work.
A True ☐ B False ☐ C Doesn't say ☐
- 3 Jane and Wendy are Sue's friends.
A True ☐ B False ☐ C Doesn't say ☐
- 4 Sue's parents live in Bangor.
A True ☐ B False ☐ C Doesn't say ☐
- 5 Jane works in London.
A True ☐ B False ☐ C Doesn't say ☐
- 6 Sue is a good tennis player.
A True ☐ B False ☐ C Doesn't say ☐
- 7 Sue studies Spanish.
A True ☐ B False ☐ C Doesn't say ☐
- 8 Sue goes to Bangor every weekend.
A True ☐ B False ☐ C Doesn't say ☐

☐ 8

- 2 Read the email again and complete the form.

Name	Sue Manners
Age	1 _____
Job	2 _____
Town	3 _____
Place of work	4 _____
Drives	5 YES ☐ NO ☐
Languages	English, Welsh, 6 _____
Favourite music	7 _____

☐ 7

Reading total ☐ 15

WRITING

Write an email to a new friend. Answer these questions. (75–100 words)

- 1 What's your name?
- 2 Where do you live?
- 3 What do you do?
- 4 Where do you work?
- 5 How many people are there in your family? Who are they?
- 6 What do the people in your family do?
- 7 What do you do in your free time?

Dear _____

My name's I'm from

Writing total ☐ 10

Reading and Writing total ☐ 25