Topic vocabulary

A Choose the correct answer.

1 Bob joined the ..... about six years ago.
A ambition B fame C pension D company

2 We lost £10 million last year because of the workers' ..... over money.
A strike B department C colleague D tax

3 I'm sure it's good to be well known, but ..... isn't everything.
A boss B interview C fame D poverty

4 Don't sign the ..... until you've read every word of it!
A industry B contract C staff D profession

5 My grandfather stopped working two years ago and now he gets a ..... .
A pressure B leader C pension D department

6 Charles worked in the same job for almost the whole of his ..... .
A colleague B manager C industry D career

7 You should be able to save a little money with a/an ..... of €30,000 per year.
A application B income C leader D goal

8 Can I introduce you to Isaac, a ..... of mine from work?
A profession B department C colleague D salary

B Complete using a word formed from the letters given.

1 I had a lot more responsibility in my ..... job. **I O R V U E P S**
2 Why not open one of our new Supersaver bank ..... ? **C S N O A U C T**
3 It's always been my ..... to work in advertising. **B T M O I I A N**
4 Frank left university and got a job in the computer ..... . **D Y T U R S I N**
5 The family lived in ..... after Mr Bucket lost his job. **T O Y V E P R**
6 His parents left him a lot of money and now Neil is extremely ..... . **A E H Y L T W**
7 You usually need a degree and some training to join the teaching ..... .
O R I O F S P N S E
8 All members of ..... here get three weeks holiday a year. **A T F S F**

C Complete using the correct form of the verbs in the box.

deserve • earn • impress • interview • retire • tax

1 Isabelle really ..... her manager and soon she was given a better job.
2 My dad said that he wants to ..... when he's sixty.
3 We ..... everyone who applies for a job before making our decision.
4 The government ..... everyone who works and then spends the money on roads, hospitals and things like that.
5 Wendy works hard for the company and I think she ..... a more challenging job.
6 I read recently that women still ..... less than men for the same job and I don't think it's fair.

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Phrasal verbs

D Write one word in each gap.

1 A Japanese company has ..... over the place where I work and I might lose my job.
2 The boss came into the office when we were laughing and wanted to know what was ..... on.
3 Do you think we could ..... the meeting off until next Thursday?
4 The computer in my office broke down so they ..... it away to fix it.
5 Many of the staff were ill with flu that week, so the director decided to ..... off the meeting.
6 I'm tired because I had to ..... up last night to finish some work.
7 My car belonged to the company, so when I lost my job I had to ..... it back.
8 Janice is thinking of ..... up her own restaurant.

Prepositional phrases

E Match to make sentences.

1	I'm afraid we're not looking for new workers at	.....	A business a lot of the time so he's never at home for long.
2	They said on the news that bus drivers are on	.....	B strike, so you might need to take a taxi to work.
3	In his new job, Paul is away travelling on	.....	C duty for about eight hours every night.
4	I was quite nervous the first time I was in	.....	D charge of the whole department.
5	Anne works as a security guard and she's on	.....	E the moment, but you could try again next month.
6	My boss said that if I wasn't on	.....	F time for work more often I would lose my job

Word formation

F Complete by changing the form of the word in capitals.



He's a ..... .
BEG



He's an ..... .
ASSIST



It's ..... .
SAFE

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They're ..... .
EMPLOY



He's ..... .
RETIRE



She's a police ..... .
OFFICE

G Each of the words in bold is wrong. Write the correct word.

1 The manager told me I was too **boss** and that I should discuss things with my colleagues rather than telling them what to do all the time. .....
2 Being a firefighter is a very stressful **occupy**. .....
3 It takes a lot of hard work to be **succeed** in this business. .....
4 I wouldn't like to become so **fame** that I couldn't go out in public! .....
5 Kate is 60 next week and she's leaving, so remember to wish her 'Happy **Retire**'. .....
6 It took Ralph a long time to find a new job – he was **employ** for nearly two years. .....

Word patterns

H Circle the correct word.

1 I don't know why but I've always wanted to work **as / of** a farmer.
2 They want a computer programmer at the office down the road and Fiona has applied **about / for** the job.
3 I'll look after the office while you're away – you can depend **on / with** me.
4 My mum is a neurologist, which is a kind **from / of** doctor.
5 I think it's time for a change. I'm fed up **on / with** working here.
6 Tessa is responsible **for / with** answering the phone and taking messages.

I Write one word in each gap.

1 I wanted to become a vet, but the course was too difficult ..... me.
2 Roberto got up late and only had ten minutes to get ready ..... work.
3 When they informed me ..... the hours I had to work, I couldn't believe it.
4 Please be careful ..... my laptop. I need it for work.
5 Is it a good idea in the interview to refer ..... your previous job?
6 I like working ..... a large company because there are lots of opportunities.

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