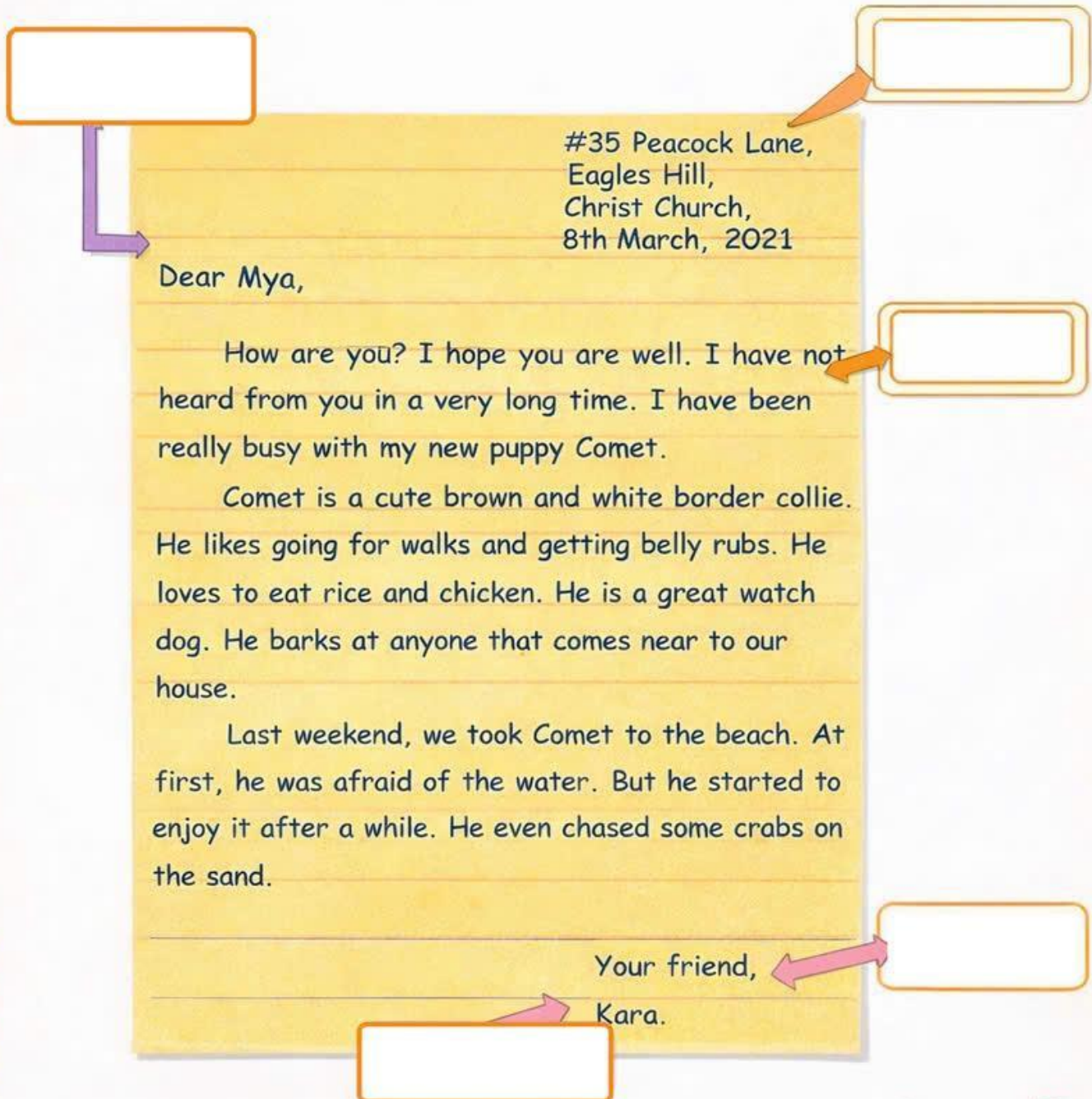


Parts of a Friendly Letter

Labelled example of a friendly letter format.



Parts of a Letter:

- | | |
|-------------|--------------|
| 1. heading | 1. heading |
| 2. greeting | 2. body |
| 3. body | 3. closing |
| 4. closing | 5. signature |

