



## Parent-Teacher Conference Information

Dear Parents and Guardians:

We will be holding Parent-Teacher Interviews on **Wednesday, November 15th, 2023** from **3:30 - 5:00 pm** and **6:30-8:30 pm**. This semester, you will be able to schedule your Parent-Teacher Interviews online. If you wish to schedule a meeting with any of your child's teachers, please follow the instructions printed further down the page.

You will be able to make appointments from November 10th at 9:00am to November 14th at 12:00pm.  
Instructions:

1. Click on an "Available" time at which you wish to meet with that teacher.
2. Enter your child's 9-digit Ontario Education Number (OEN) and click "Sign In".  
You can find your child's Ontario Education Number on their report card.
3. Go to the Father Bressani scheduling website at <https://fbchs.parentinterview.com>.
4. Click on "My Schedule" (top left of the page).
5. Fill in your contact information and click "Continue to Make Appointments".
6. Click on the name of a teacher with whom you wish to schedule an appointment.
7. Repeat Steps 4 and 5 until you have scheduled all the teachers you wish to see.
8. Print out, email or copy down your schedule. Should you wish to cancel an appointment you have made, click on "Cancel" beside the meeting you wish to have removed from your schedule.

If you experience any difficulty using the service, please email [support@parentinterview.com](mailto:support@parentinterview.com)

We look forward to speaking with you.

Sincerely,

The Teachers and Administration of Father Bressani Catholic High School