READ THE PASSAGE AND FAMILIARISE YOURSELF WITH THE PROTOCOLS

To officially join the SNU community as an international scholar, every student must navigate the Integrated Student Information System, known as 'S-Card Registration.' Before arriving at the Campus, students are strictly required to complete the 'Pre-Arrival Online Orientation' via the SNU portal. During this digital phase, the student must upload a high-resolution scan of their Student Visa and a Certificate of Admission. Once these are verified, the portal will issue a Virtual Student ID, which is a mandatory prerequisite for the next stage: The Alien Registration Card (ARC) Appointment.

South Korean law dictates that all foreign students staying longer than 90 days must apply for an ARC at the Immigration Office. To assist with this, SNU provides a Group Application Service but only if the student submits their passport and the 30,000 KRW processing fee to the 'Office of International Affairs' (OIA) within the first five days of the semester. If a student misses this five-day window, they are required to book an individual appointment at the Immigration Office manually. It is important to note that without a valid ARC or proof of application, the university library system will automatically revoke the student's access to the Study Pods and 24-Hour Reading Rooms until the document is presented.

The final procedure involves the 'Sugang Sincheong' or Course Registration. Unlike other universities, SNU uses a "First-Come, First-Served" digital race. To be eligible to participate, students must first complete the 'Sexual Harassment Prevention' and 'Laboratory Safety' modules online. The procedure dictates that these modules must be passed with a perfect score. Only then can a student enter the registration portal. If a student fails to secure their Major Required courses during the first round, they must submit a Professor's Override Form (Chogwa) physically to the department office within 48 hours. Failure to submit the physical form on time results in the student being placed on a mandatory "Waitlist," which may delay their graduation by a full year.

CORNER OF KNOWLEDGE

- Prerequisite: A required step or condition that must be completed before you are allowed to move on to the next stage.
- Mandatory: A "requirement" ordered university rules or South Korean law.
- Virtual Student ID: A digital identification issued by the portal that acts as your temporary authorization before you get a physical card.
- Alien Registration Card (ARC): The official government ID required for foreigners staying in Korea for more than 90 days.
- Revoke: To officially cancel or take away a privilege (such as your right to enter the 24-hour reading rooms).
- Sugang Sincheong: The specific Korean name for the Course Registration process.
- First-Come, First-Served: A competitive system where the fastest people to click "register" get the available spots.
- Professor's Override (Chogwa): A physical form you must submit to a department to get into a class that is already full.
- Waitlist: A standing queue for a class; you only get in if someone else drops out, which may delay your graduation.

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