

Name:		Term 2 (2025/26)
Subject: English Practice Sheets	Date:	Year 4
L.O – I can apply knowledge to complete tasks.		

INSTRUCTIONAL WRITING

Read through all the **instructional text writing examples and tips** pasted in **your notebook** to help you understand the features of instructional writing and how to write it.

How to Make Hot Chocolate

Write a set of instructions to explain *how to* make hot chocolate for the first time.

An instructional text usually includes:

- A clear title
- A list of ingredients or equipment
- Numbered steps written in the correct order
- Imperative (bossy) verbs (pour, stir, heat)
- Sequencing words (first, next, then, finally)
- Clear and precise language
- Safety advice (tips) if needed

Title _____	
Ingredients (What you need):	Tips:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

LO: ☐ **Excellent!** ☐ **Very good!** ☐ **Good job!** ☐ **Revise**

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"Empower students to learn for life and strive for excellence so that they can contribute positively to the global society"

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SUCCESS CRITERIA (Tick when completed)

Content & Structure ☐ I wrote a clear title ☐ I included a list of ingredients ☐ I wrote numbered steps in the correct order ☐ My instructions are clear and easy to follow	Language Features ☐ I used imperative verbs ☐ I used sequencing words ☐ I used fronted adverbials (e.g. Carefully, First,) ☐ I used standard English
Grammar & Punctuation ☐ I used capital letters and full stops correctly ☐ I used commas after fronted adverbials ☐ I checked my spelling	Safety & Audience ☐ I included a safety warning ☐ My instructions are suitable for my reader

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**Challenge**

1. Add an extra tip in your writing to improve the hot chocolate.
2. Use two different fronted adverbials in your instructional writing.
3. Choose one of the steps, include a sentence explaining why this step is important.

Challenge 1

Challenge 2

Challenge 3

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SPELLING LIST

1.	finally			
2.	simply			
3.	basically			
4.	correctly			
5.	logically			
6.	sure			
7.	unsure			
8.	reassure			
9.	treasure			
10.	closure			
11.	future			
12.	culture			
13.	teacher			
14.	adventure			

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15.	voucher			
16.	division			
17.	mission			
18.	confusion			
19.	comprehension			
20.	mansion			
21.	question			
22.	education			
23.	electrician			
24.	musician			
25.	famous			

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THINK OUT OF THE BOX

1) Read the instructions below.

Add the cocoa and milk.

Why is this instruction unclear? Choose ONE.

- It does not say how much to add. ☐
- It uses an imperative verb. ☐
- It is written in standard English. ☐
- It includes a fronted adverbial. ☐

2) Why is a safety warning important in an instructional text about hot chocolate?

Choose ONE.

- To make the instructions longer. ☐
- To help keep the reader safe. ☐
- To explain where chocolate comes from. ☐

3) If Willy Wonka wrote instructions for making hot chocolate, which sentence would he MOST likely include?

- "Heat the milk carefully." ☐
- "Chocolate is made from cocoa beans." ☐
- "Add a little imagination before you stir." ☐

LO: ☐ Excellent! ☐ Very good! ☐ Good job! ☐ Revise

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