

THANK YOU EMAIL

From: tomsmudger91@dsmail.com
To: sjbogard@twindle.com
Subject: **Thank you!**

Hi Susan

Thank you very much for the birthday present. I really need a new computer game, so it is perfect. You're very kind. :)

How are you? Good luck in your exams. I hope you pass with good marks.

Speak soon.

Tom xx

Choose **three** options that are true about thank-you emails.

People sometimes write thank-you emails ...

- ... for a birthday present.
- ... for a new baby.
- ... when someone helps you with something important.
- ... when someone buys you a sandwich.
- ... when someone gets married.
- ... for a Christmas present.

Put the sentences under the correct person:

got a computer game. wrote the email.
had a birthday. gave a birthday present
received the email. has exams soon.

Tom...

Susan...

Are the sentences **true** or **false**?

1. Susan wrote this email.
True False
2. It was Tom's birthday.
True False
3. Susan bought Tom a computer game.
True False
4. Tom doesn't like the computer game.
True False
5. Susan has exams soon.
True False
6. Susan's email address is sjbogard@twindle.com
True False

Match the two parts of the sentences:

to Tom exams soon to Susan
computer game birthday

Tom wrote an email _____.

Susan gave a present _____.

It was Tom's _____.

Tom likes the _____.

Susan has _____.