Purpose of Letters

1. **"I am writing to inform you that our class trip will take place next Monday."**

What is the purpose of this letter?

- A. To apologize
- B. To invite
- C. To inform
- D. To thank

2. **"I am writing to ask if I may borrow your notebook for today."**

What is the purpose of this letter?

- A. To thank
- B. To request
- C. To apologize
- D. To inform

3. **"I am writing to thank you for helping me with my homework."**

What is the purpose of this letter?

- A. To invite
- B. To request
- C. To inform
- D. To thank

4. **"I am willing to say sorry for arriving late to school yesterday."**

What is the purpose of this letter?

- A. To inform
- B. To request
- C. To apologize
- D. To invite

5. **"I am willing to invite you to my birthday party this Saturday."**

What is the purpose of this letter?

- A. To thank
- B. To apologize
- C. To inform

D. To invite

6. "I could not come to your party yesterday. I am very sorry."

What is the purpose of this letter?

    A. To inform
    B. To apologize
    C. To thank
    D. To request

7. "Please come to my birthday party on Saturday at 3 p.m."

What is the purpose of this letter?

    A. To invite
    B. To inform
    C. To thank
    D. To apologize

8. "Thank you for helping me with my homework last week."

What is the purpose of this letter?

    A. To thank
    B. To request
    C. To inform
    D. To apologize

9. "I am sick today, so I cannot come to school."

What is the purpose of this letter?

    A. To inform
    B. To apologize
    C. To request
    D. To inform

10. "I would like to borrow your storybook for one week, please."

What is the purpose of this letter?

    A. To apologize
    B. To thank
    C. To request
    D. To inform

11. **"I am very sorry for breaking your pencil yesterday."**

What is the purpose of this letter?

    A. To apologize
    B. To request
    C. To thank
    D. To inform

12. **"You are invited to our school sports day next Friday at 9 a.m."**

What is the purpose of this letter?

    A. To inform
    B. To invite
    C. To apologize
    D. To request