

## Business Communication unit 4

### 2 The team are now discussing entertainment.

Choose the correct words in *italics*.

**Wolfgang** So, what's happening with the entertainment? We haven't discussed that at all yet.

**Katja** Maybe we can <sup>1</sup>*let / allow / ask* Elke answer that. She's been working on entertainment.

**Elke** Have you seen this brochure of party decorations? They look great. I think we should get some balloons and ...

**Katja** That's interesting, Elke, but I think it's probably best <sup>2</sup>*discussed / left / given* for another meeting. We don't have much time, so I'd like to prioritize entertainment.

**Elke** Sorry. Yes, er ... we were thinking of hiring that Abba tribute band, but I'm having second <sup>3</sup>*opinions / ideas / thoughts* about it now. Maybe the Beatles tribute band would be better.

**Torsten** With <sup>4</sup>*regret / respect / regards* Elke, do we really believe that those kinds of bands are a good idea at such a sophisticated evening event?

**Wolfgang** Do we need any live music at all?

**Elke** Well, I've started to wonder that. Maybe we don't ...

**Katja** I'm not sure this <sup>5</sup>*gets / leaves / is getting* us anywhere. The decision has already been made that we'll have live music, so can we try and make a decision on this? Can I just ask everyone <sup>6</sup>*to conclude / to sum up / to tell* their views on this?

**Wolfgang** OK, well I still have serious <sup>7</sup>*reservations / considerations / observations* about having a tribute band. If we must have live music, I would prefer a jazz band or a string quartet.

**Torsten** I totally agree.

**Elke** Well, I suppose I could look into that.

**Katja** So am I right <sup>8</sup>*about / with / in* saying that the general opinion is we'll go with either jazz or classical?

**Elke** Yes – I think so.

**Katja** Good. I'd like to <sup>9</sup>*draw / say / manage* things to a close now, so could we check that we are all clear on what needs to be done next?