

CAM 19 - TEST 4 - PART 1

First day at work

Question 1 - 6

Complete the notes below

Write **ONE WORD AND/OR A NUMBER** for each answer.

First day at work

Name of supervisor	1. _____
Where to leave coat and bag:	Use 2._____ in staffroom
See Tiffany in HR:	To give 3._____ number to collect 4_____
Location of HR office:	On 5._____ floor
Supervisor's mobile number:	6._____

Questions 7-10

Complete the table below.

Write **ONE WORD ONLY** for each answer.

Responsibilities	Task 1	Task 2	Notes
Bakery section	Check sell by dates	Change price labels	Use 7 _____ labels
Sushi takeaway counter	Re-stock with 8 _____ boxes if needed	Wipe preparation area and clean the sink	Do not clean any knives
Meat and fish counters	Clean the serving area, including the weighing scales	Collect 9 _____ for the fish from the cold-room	Must wear special 10 _____