

ACTIVITY 10
Phrases for offering proposals and solutions

Directions:

1. Complete the conversation between Emma and Liam about a project extension proposal.
2. Type 1 **suitable phrase** in each gap by using the expressions from the box below. Include punctuation marks in your answer if required.

Why don't we	We could consider	In my opinion	How about	Another option would be
What if				

We're running out of time!

Emma: We're clearly running out of time to finish this project before Friday. We need to do something quickly.

Liam: Yes, I agree. (1) _____ asking for an extension?

Emma: That could work, but I'm not sure the manager will agree.

Liam: (2) _____ we focus on the most important sections and leave the rest for later?

Emma: That sounds reasonable. Still, we're short of staff this week.

Liam: (3) _____ bringing in someone from another department to help us out?

Emma: That's a possibility. However, they might not be familiar with the project.

Liam: True. (4) _____ we give them only the simpler tasks at first.

Emma: Yes, that would save us some time.

Liam: Or (5) _____ that we work late today and finish most of it ourselves.

Emma: I'm not keen on staying late, but it may be necessary.

Liam: (6) _____ it's better than missing the deadline completely.

