

Listening to instructions

I can understand instructions.

Choose the word that does not match with the verb in bold.

1 scan	a photo	a drawing	a video
2 upload	the internet	a photo	a video
3 connect to	your password	the internet	a Wi-Fi network
4 download	the Web	an app	some software
5 enter	a password	a webcam	your contact details
6 delete	a contact	a document	headphones

2 VOCABULARY Complete the instructions for setting up a printer. Circle the correct verbs.

Setting up your new printer

- ▶ Take your new printer out of the box and **1**remove/install all packaging.
- ▶ **2**Turn on/Connect the printer to the power source.
- ▶ **3**Install/Turn on the printer. (The green light flashes.)
- ▶ **4**Download/Connect the printer to your computer with the cable.
- ▶ **5**Upload/Install the printer software, and **6**follow/delete the on-screen instructions.
- ▶ **7**Remove/Restart your computer.
- ▶ **8**Enter/Visit the printer website and **9**download/scan the operating instructions.

3  **3.20** Read the **Listening Strategy**. Then listen to the instructions. Number the pictures (A–H) in the correct order.



5 3.21 Listen to three conversations with a computer Help Desk. In each conversation, how many steps are there in the instructions: 3, 4 or 5?

6 3.21 Listen again and circle the correct words.

Conversation 1

- 1 The woman asks the man to check the power source / cable behind the computer.
- 2 At first the man forgets his password / office network.

Conversation 2

- 3 The woman finds the missing files in the recycle bin / on the desktop.
- 4 The man tells the woman to drag the documents / recycle bin into the folder.

Conversation 3

- 5 Ben can't use his memory stick / computer.
- 6 Sally works in room 240 / 204.