Part 1: Phrasal Verbs & Business Actions

Choose the correct phrase: ***apply for, cut down on, get by, catch up with, run a company, hand in one's notice, put sth on hold, take on.***

1. After the boss shouted at him again, Kevin decided to _____ and quit immediately.
2. We've had to _____ our plans for international expansion until the market stabilizes.
3. It's hard to _____ on such a low salary when the cost of rent is so high.
4. I need to _____ my emails; I've been in meetings all morning and haven't checked them.
5. If we want to stay within budget, we must _____ unnecessary travel expenses.
6. Does she have enough experience to _____ with over 500 employees?
7. I'm going to _____ that senior manager position; I think I have the right experience.
8. We are growing so fast that we need to _____ ten new staff members by next month.

Part 2: Work Conditions

Match the scenario to the term: ***be on the dole, sick-leave, mediation, relevant, tedious, seasonal work.***

9. **Scenario:** You are a lawyer, but you are looking for a job in a bakery. Your legal experience is not _____ to this new role.
10. **Scenario:** You pick strawberries in the summer and work at a ski resort in the winter. This is _____.
11. **Scenario:** Two colleagues are constantly fighting. A third party is brought in to help them find a solution. This process is _____.
12. **Scenario:** You have a fever and cannot come to the office. You are currently on _____.
13. **Scenario:** Your job involves entering the same data into a spreadsheet for eight hours a day. You find the work very _____.
14. **Scenario:** Someone has been unemployed for six months and is receiving government financial support. They are _____.

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Part 3: Idioms & Advanced Expressions

Complete the sentences using: ***career prospects, cutting edge, go out of business, be good on paper, think outside the box, be a breadwinner*****.**

15. To solve this unique problem, we need a team that can _____ and suggest non-traditional ideas.
16. Their technology is _____; no other company in the world is doing what they are doing.
17. He is the main _____ in the family, so he feels a lot of pressure to keep his high-paying job.
18. That candidate looks _____—his CV is perfect—but he was very unprofessional during the interview.
19. If sales don't improve by the end of the year, the local bookstore will likely _____.
20. I'm leaving this firm because the _____ are poor; there is no way for me to get promoted here.

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