UNIT 12: INFORMATION TECHNOLOGY

PART 2: Cue Cards: A Useful App or Software

Describe an app or software program you find useful.
You should say:

- what the app or software is
- how you discovered it
- how you use it
- and explain why you find it useful.

Sample 1: Google Translate (Language Learning App)

break down	comes in handy	cuts down on	dealing with	figure out
getting in touch with	get the gist of	look up	took up	within reach

One app that I find extremely useful is **Google Translate**, which I started using several years ago when I first (1) _____ learning foreign languages.

I mainly use this app to (2) _____ unfamiliar words and phrases, particularly when I'm reading articles or (3) _____ people from other countries. What I find especially helpful is its **voice and camera features**, which allow me to (4) _____ the meaning of spoken language or written text from images almost instantly. This really (5) _____ when I'm travelling or (6) _____ documents in a foreign language.

The main reason I rely on this app is that it (7) _____ the time and effort needed to understand another language and helps to (8) _____ communication barriers. Although it's not always completely accurate, it enables me to (9) _____ a text and express myself more confidently. Overall, it has made language learning and international communication much more (10) _____ for me.

Sample 2: Zoom (Communication Software)

came across	makes a big difference	on a regular basis	stay connected	took off

A software program that I find very useful is **Zoom**, which I (11) _____ during the period when online learning and remote work **really** (12) _____.

I mainly use Zoom for **online classes, meetings, and group discussions**. It allows users to **share screens, record sessions, and interact in real time**, which (13) _____ to the quality of virtual communication. I use it (14) _____, especially for study-related purposes.

I find Zoom useful because it enables people to (15) _____ despite physical distance. It has made learning and working from home far more **flexible and efficient**, and in my opinion, it has **quickly become** an essential tool in today's digital workplace.

LIVEWORKSHEETS

Sample 3: Notion (Productivity App)

boosts my efficiency	bring together	keep track of	knock-on effect	map out
note-taking app	online recommendations	sets it apart	stay on top	switching

One app that I find particularly useful is **Notion**, a productivity and (16) _____ that I **came across** through (17) _____.

I mainly use Notion to **organise** my study materials, (18) _____ my schedule, and (19) _____ long-term projects. What really (20) _____ from other apps is the level of flexibility it offers. It allows me to **customise** pages, **build** databases, and (21) _____ different types of content in one place.

The main reason I value this app is that it helps me (22) _____ **of things** and remain focused. Rather than (23) _____ **between** multiple apps, I can **handle everything** on a single platform, which significantly (24) _____. As a result, it has had a **positive** (25)_____ on both my academic performance and my daily routine.

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