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Good morning, _____ and students.

We are _____ to announce that the **Annual Award Ceremony** will begin at **2 p.m. today** in the **Conference Hall**.

The _____ of this ceremony is to recognize _____ students and achievements.

There will be award presentations and special guests.

Please attend and _____ our award recipients.

Thank you.

Listen here

Good afternoon, everyone.

We would like to _____ you that a **Career Seminar** will be _____ on **Friday, from 1 p.m. to 4 p.m.**, at the **Auditorium**.

This _____ aims to prepare students for future careers and job _____.

Guest speakers will share their experiences and advice.

You are _____ to attend and gain valuable knowledge.

Thank you.