

Dictation Unit 3.

1. Some foreign managers believe Japanese companies need to change how people communicate at work.
2. In many Japanese offices, employees are not used to openly sharing opinions with their bosses.
3. A whiteboard is used to encourage discussion instead of formal presentations.
4. Open communication helps everyone understand what is happening in the company.
5. Japanese corporate culture is usually very hierarchical and respectful of authority.
6. Japanese employees often speak indirectly rather than clearly stating their opinions.
7. Western managers prefer direct answers and clear personal opinions.
8. Many decisions in Japan require everyone to agree before moving forward.
9. This decision-making style can slow down work and reduce productivity.
10. Cultural change in the workplace takes time and does not happen overnight.