

PART 1 *Questions 1–10**Questions 1–6**Complete the notes below.**Write **ONE WORD AND/OR A NUMBER** for each answer.***First day at work**

- Name of supervisor: 1
- Where to leave coat and bag: use 2 in staffroom
- See Tiffany in HR: to give 3 number
to collect 4
- Location of HR office: on 5 floor
- Supervisor's mobile number: 6

*Questions 7–10**Complete the table below.**Write **ONE WORD ONLY** for each answer.*

Responsibilities			
	Task 1	Task 2	Notes
Bakery section	Check sell-by dates	Change price labels	Use 7 labels
Sushi takeaway counter	Re-stock with 8 boxes if needed	Wipe preparation area and clean the sink	Do not clean any knives
Meat and fish counters	Clean the serving area, including the weighing scales	Collect 9 for the fish from the cold-room	Must wear special 10

PART 2 *Questions 11–20*

Questions 11 and 12

Choose **TWO** letters, **A–E**.

Which **TWO** problems with some training programmes for new runners does Liz mention?

- A** There is a risk of serious injury.
- B** They are unsuitable for certain age groups.
- C** They are unsuitable for people with health issues.
- D** It is difficult to stay motivated.
- E** There is a lack of individual support.

Questions 13 and 14

Choose **TWO** letters, **A–E**.

Which **TWO** tips does Liz recommend for new runners?

- A** doing two runs a week
- B** running in the evening
- C** going on runs with a friend
- D** listening to music during runs
- E** running very slowly

Questions 15–18

What reason prevented each of the following members of the Compton Park Runners Club from joining until recently?

Write the correct letter, **A**, **B**, or **C** next to Questions 15–18.

Reasons

- A** a lack of confidence
- B** a dislike of running
- C** a lack of time

Club members

15 Ceri

16 James

17 Leo

18 Mark

Questions 19 and 20

Choose the correct letter, **A**, **B** or **C**.

19 What does Liz say about running her first marathon?

- A** It had always been her ambition.
- B** Her husband persuaded her to do it.
- C** She nearly gave up before the end.

20 Liz says new runners should sign up for a race

- A** every six months.
- B** within a few weeks of taking up running.
- C** after completing several practice runs.

PART 3 *Questions 21–30*

Questions 21–25

Choose the correct letter, A, B or C.

21 Kieran thinks the packing advice given by Jane's grandfather is

- A common sense.
- B hard to follow.
- C over-protective.

22 How does Jane feel about the books her grandfather has given her?

- A They are not worth keeping.
- B They should go to a collector.
- C They have sentimental value for her.

23 Jane and Kieran agree that hardback books should be

- A put out on display.
- B given as gifts to visitors.
- C more attractively designed.

24 While talking about taking a book from a shelf, Jane

- A describes the mistakes other people make doing it.
- B reflects on a significant childhood experience.
- C explains why some books are easier to remove than others.

25 What do Jane and Kieran suggest about new books?

- A Their parents liked buying them as presents.
- B They would like to buy more of them.
- C Not everyone can afford them.

Questions 26–30

Where does Jane's grandfather keep each of the following types of books in his shop?

Choose **FIVE** answers from the box and write the correct letter, **A–G**, next to Questions 26–30.

Location of books

- A** near the entrance
- B** in the attic
- C** at the back of the shop
- D** on a high shelf
- E** near the stairs
- F** in a specially designed space
- G** within the café

Types of books

- 26** rare books
- 27** children's books
- 28** unwanted books
- 29** requested books
- 30** coursebooks

PART 4 Questions 31–40

Complete the notes below.

Write **ONE WORD ONLY** for each answer.

Tree planting

Reforestation projects should:

- include a range of tree species
- not include invasive species because of possible 31 with native species
- aim to capture carbon, protect the environment and provide sustainable sources of 32 for local people
- use tree seeds with a high genetic diversity to increase resistance to 33 and climate change
- plant trees on previously forested land which is in a bad condition, not select land which is being used for 34

Large-scale reforestation projects

- Base planning decisions on information from accurate 35
- Drones are useful for identifying areas in Brazil which are endangered by keeping 36 and illegal logging.

Lampang Province, Northern Thailand

- A forest was restored in an area damaged by mining.
- A variety of native fig trees were planted, which are important for
 - supporting many wildlife species
 - increasing the 37 of recovery by attracting animals and birds, e.g., 38 were soon attracted to the area.

Involving local communities

- Destruction of mangrove forests in Madagascar made it difficult for people to make a living from 39
- The mangrove reforestation project:
 - provided employment for local people
 - restored a healthy ecosystem
 - protects against the higher risk of 40