

## Exercise two

### Passive voice

answer by filling in the dots

1. The letter \_\_\_\_\_ (send) yesterday by the secretary.
2. The homework \_\_\_\_\_ already \_\_\_\_\_ (finish) by the students.
3. This novel \_\_\_\_\_ (write) by a famous author.
4. The windows \_\_\_\_\_ (clean) every morning.
5. The cake \_\_\_\_\_ (make) by my mother for my birthday.
6. A new bridge \_\_\_\_\_ (build) next year.

was sent

will be built

was made

been finished

was written

are cleaned

has

# PASSIVE VOICE



## Understanding Passive Voice

The Passive Voice is used when the focus is on the action and the recipient of the action, rather than the doer.



### ● Active Sentence

Sentences in which the subject performs an action.

Formula : S + Verb 3 + O + Adverb

### ● Passive Sentence

The object is subjected to work or the object is subjected to action.

Formula : O + Verb 3 + by + S + Adverb

### ● Tenses Passive Voice

- |                      |                   |
|----------------------|-------------------|
| • Simple Present     | • Past Continuous |
| • Present Continuous | • Past Perfect    |
| • Present Perfect    | • Simple Future   |
| • Simple Past        | • Future Perfect  |

### ● Example

Active : The mechanic repaired the car.

Passive : The car was repaired. (Simple Past)

Active : She delivers the pizzas.

Passive : The pizzas are delivered. (Simple Present)

