

JOB ADJECTIVES

Read and choose the best adjective for the sentence.

1. Clients depend us, so we need someone who is very **reliable** / **charismatic**.
2. She is on the job for long hours; she's so **qualified** / **hardworking**.
3. The hours change from weekly, so you need to be **skilled** / **flexible**.
4. Your desk is so tidy. You're so **punctual** / **organized**.
5. We need someone **creative** / **tidy** with fresh ideas.
6. We prefer someone who is **experienced** / **flexible** in finance.
7. You must be **qualified** / **independent** with a teaching certificate.
8. We want a **skilled** / **patient** candidate who can use advanced software.
9. Good bonuses make for a highly **communicative** / **motivated** staff.
10. You're nervous but you need to sound **confident**/ **patient** at the interview.
11. To meet deadlines, we need someone who is extremely **efficient** / **optimistic**.
12. Since you often work alone, you need to be very **interesting** / **independent**.
13. Someone who works with cash needs to be very **communicative** / **trustworthy**.
14. You need to be **punctual** / **adaptable** since they won't tolerate lateness.
15. Working with young children requires you to be **patient** / **assertive**.
16. Our workplace changes so you need to be **full-time** / **adaptable**.
17. A **proactive** / **punctual** employee doesn't wait to be told what to do.
18. He never finishes his work on time. He's just not **responsible** / **experienced**.

