ACTIVITY 1:

Read each sentence and rewrite it in full form.

1) "We could launch the campaign earlier — if necessary."

2) "I might join the call, but the others won't."

3) "I'd appreciate a quick update, if possible."

4) "They expected a discount, and I think so too."

5) "Shall we review the report now? — Better."

LIVEWORKSHEETS

ACTIVITY 2:

Rewrite the sentences to include ellipsis or substitution. Keep the meaning the same, but make the language more concise and natural

1) I can reschedule the meeting if it is necessary.

2) They requested a longer deadline, and we requested a longer deadline too.

3) I will send the report tomorrow, even though sending the report tomorrow is not required.

4) Daniel confirmed the proposal, and I confirmed the proposal as well.

5) Are they joining the conference? I am joining the conference.

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