EXERCISE

Instruction: Complete the following Shift Handoff Report. You must use the verb in parentheses in the Present Perfect form (HAVE/HAS + V) and include the adverb if provided.

Scenario: You are speaking to the PCT taking over the next shift

"Hi Sarah, let me give you the handoff for the morning. I've been working with Mr. Thompson in Room 3 all day. He (1) _____ (finish / just) eating his lunch, so he should be comfortable for a while. Regarding his vitals, we (2) _____ (measure / already) his temperature and pulse for the 1 PM round, but the blood pressure reading was inconsistent, so you'll need to recheck that."

"I see the lab needed another sample from Mrs. Davis. (3) _____ (collect / ever) a urine sample from her before? She requires mobility assistance to get to the bathroom. Also, be aware that I (4) _____ (file / yet) the patient records for the doctor; they are still waiting on my desk."

"On a positive note, I (5) _____ (transport / _____) all the patients for therapy and back, so the transport log is complete. I also personally (6) _____ (miss / never) a single safety protocol since I started my shift, so everything is compliant."

LIVEWORKSHEETS