

## **ALEX'S JOB**

Colleagues, professionalism begins with precise language. When talking about my career, I establish credibility quickly.

\_\_\_\_\_ (3 words) many patients in the unit, and \_\_\_\_\_ (3 words) vitals and results for years, so I am completely fluent with patient records.

On shift, communication is everything for accountability and clear handoffs. For actions just completed, I report immediately:

" \_\_\_\_\_ (4 words) Room 4, and I have completed the full sanitization of the respiratory equipment." I confirm finished tasks to signal completeness: "The lab results have already been filed, and \_\_\_\_\_ (4 words) the patient for their mobility assistance." This prevents confusion and double-work.

Crucially, I report pending tasks clearly, stating the reason professionally: " \_\_\_\_\_ (9 words), because the patient was sleeping, and the nurse asked me to wait." Handling this communication makes our report clean, professional, and accountable.