

Hard Skills vs Soft Skills: Summary of Key Differences



Watch the video and fill in the table below by dragging and dropping the information in the correct box.

<https://www.youtube.com/watch?v=0FFLfcB9xfQ>



Feature	Hard Skills	Soft Skills
Definition		
How They're Acquired		
Measurability		
Examples		
Proof on a Resume		

School, training, certifications, on-the-job training.

Difficult to measure; assessed through observation.

Interpersonal "people" skills used in every job.

Degrees, certifications, specific software listed.

Practice, real-world experience, and reflection.

Concrete, teachable abilities for a specific job.

Communication, teamwork, adaptability, problem-solving, work ethic.

Easy to measure and test (e.g., tests, certifications).

Coding, accounting, speaking a foreign language, operating machinery.

Demonstrated through achievements and experiences in your resume bullet points.