Hard Skills vs Soft Skills: Summary of Key Differences

Drag and Drop

Watch the video and fill in the table below by dragging and dropping the information in the correct box.

https://www.youtube.com/watch?v=0FFLFcB9xfQ

YouTube

Feature	**Hard Skills**	**Soft Skills**
Definition		
How They're Acquired		
Measurability		
Examples		
Proof on a Resume		

School, training, certifications, on-the-job training.

Practice, real-world experience, and reflection.

Easy to measure and test (e.g., tests, certifications).

Difficult to measure; assessed through observation.

Concrete, teachable abilities for a specific job.

Coding, accounting, speaking a foreign language, operating machinery.

Interpersonal "people" skills used in every job.

Communication, teamwork, adaptability, problem-solving, work ethic.

Demonstrated through achievements and experiences in your resume bullet points.

Degrees, certifications, specific software listed.

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