

ACTIVITY 1:

Complete the sentences with the correct phrasal verb. Use the correct tense

- 1) We had to _____ the team meeting because the manager was sick.
- 2) Can you _____ your timesheet before you leave today?
- 3) The HR department will _____ the complaint before making a decision.
- 4) Let's not _____ the training session again – we've already waited too long!
- 5) The supplier promised to _____ the issue of late deliveries.
- 6) We can't _____ the presentation; the client is expecting it today.
- 7) Please remember to _____ your report by the end of the day.



ACTIVITY 2:

Choose the option that best completes each sentence.

- 1) The event was _____ because of bad weather.
- 2) I'll _____ the issue with the IT team to see what went wrong.
- 3) Can we _____ our meeting to next week? I'm too busy today.
- 4) Everyone must _____ their forms by Friday afternoon.
- 5) The manager decided to _____ the staff party due to budget cuts.
- 6) The company promised to _____ the customer's complaint immediately.
- 7) Don't _____ your English practice – do it today!

