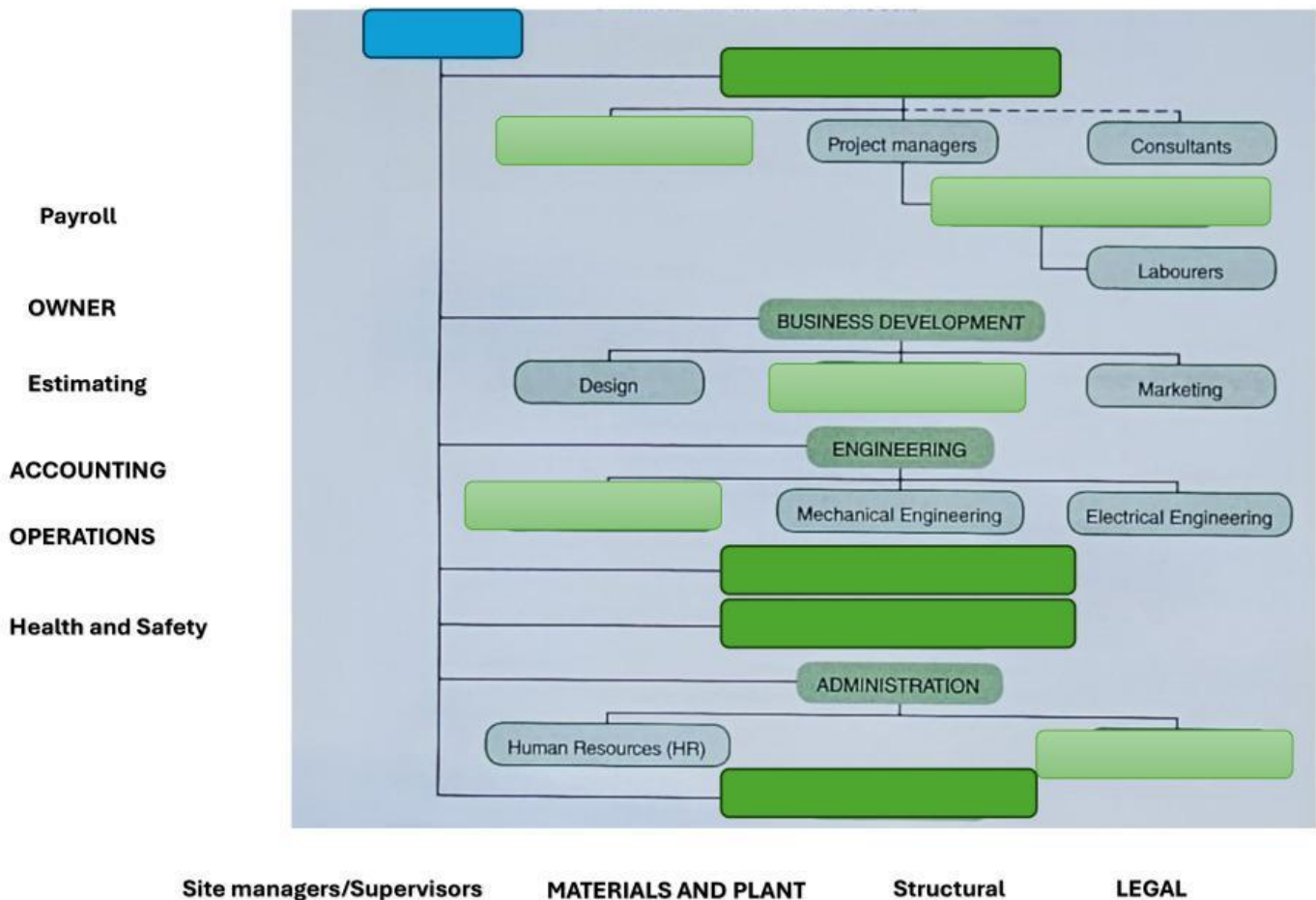


Structure of an organisation

1. Put each label in the correct place.



2. Complete the sentences with a corresponding word or words. Please write answers as they appear in the organization chart when you must use some of them (upper/lowercase).

- Our company has a simple structure. At the _____ is Kasper Karp, the owner.
- There are seven _____. The department heads report to the owner.
- Operations consists of a Health and Safety section and all the project _____.
- The _____ report directly to a project manager.
- Business Development is divided into three sections: Design, _____ and _____.
- Engineering also has three sections: _____, Mechanical and _____.
- There are different departments which look after MATERIALS AND PLANT, _____, ADMINISTRATION AND _____.
- Sometimes we have external consultants to help with special jobs. They are not _____ of the company.