

Write ONE WORD AND/OR A NUMBER (Nghe 1 lèo hết 12 câu)

## **Bankside Recruitment Agency**

### **Registration process**

- Address of agency: (1) ..... Eastside, Docklands
- Name of agent: Becky (2) .....
- Phone number: (3) .....
- Best to call her in the (4) .....

### **Typical jobs**

- Clerical and admin roles, mainly in the finance industry
- Must have good (5)..... skills
- Jobs are usually for at least one (6) .....
- Pay is usually £ (7)..... per hour

- Wear a (8) ..... to the interview
- Must bring your (9) ..... to the interview
- They will ask questions about each applicant's (10) .....

### **Advantages of using an agency**

- The (11)..... you receive at interview will benefit you
- Will get access to vacancies which are not advertised
- Less (12)..... is involved in applying for jobs