

Language at work unit 11 Change

Language at work

1 Complete A and B with the future continuous or future perfect form of the verbs in brackets.

- A** We're starting our consultation process today, and over the next few weeks, we ¹ _____ (talk) to you individually about how you feel about the changes. We ² _____ (finish) our research by the end of March. During the first two weeks in April, we ³ _____ (analyse) the findings. We ⁴ _____ (publish) a report with the main conclusions by May at the latest. During the consultation period, we ⁵ _____ (also / hold) a series of meetings to debate the issues, and senior managers ⁶ _____ (give) a range of presentations on the key topics.
- B** It's proving very hard to arrange a meeting with Mr Sanchez next week. You can't do Monday because you ⁷ _____ (not / agree) a price with Jenny by then – you need this for your meeting with Mr Sanchez. He can't do Tuesday because he ⁸ _____ (visit) his suppliers. Wednesday's no good because you ⁹ _____ (attend) that exhibition in Paris. Thursday's out because you ¹⁰ _____ (not / get back) from Paris by 12.00 – the only time he's free.

2 Rewrite 1–8 using the words in brackets.

- 1 She'll definitely be unhappy about these proposals. (bound)
She's bound to be unhappy about these proposals.
- 2 To be honest, I'm unlikely to get the job. (probably)

- 3 They may very well cancel the whole order. (quite likely)

- 4 There will almost certainly be some changes in the final design. (certain)

- 5 They probably won't accept these terms. (unlikely)

- 6 I think there's a chance I'll be offered a promotion. (might)

- 7 There's a chance we will face some opposition to these changes. (may)

- 8 If this goes ahead, there are bound to be some job losses. (definitely)
