**How to increase your chances of securing a place on an accountancy graduate scheme?**

First and foremost, employers are looking for the right (1) ……..., both in ability and professional qualities. Therefore, the best way to increase your (2) …….. of securing a place on an accountancy graduate scheme is to show your key skills to the recruiter to (3) …….. them that you are the right person for the job.

And how do you show your key skills? A good (4) …….. and CV. Your CV is essentially a sales pitch to an employer so you need to make sure that it is as good as it can be. You will need to ensure that you demonstrate all the (5)…….. and desired qualities outlined in the job description. You will also need to (6) …….. where you have demonstrated analytical ability, (7) …….. and communication skills. Any key achievements, be it professional or (8) ……..., should also be highlighted as well as any professional qualifications you may already have or may be working towards.

If you do not have any work experience, think about any (9) …….. activities or part-time work that you may have done that may be (10)…….. to a career in accountancy. For example, stock taker or being treasurer for a society.

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