

3 Listen again. Complete these collocations.

write *software*

- | | |
|------------------------------------|----------------------------|
| 1 supervise _____ | 6 diagnose _____ |
| 2 have _____ | 7 design _____ |
| 3 be responsible _____ IT projects | 8 maintain _____ |
| 4 look _____ computers | 9 write _____ for software |
| 5 install _____ | |

Listening



8 03 Listen to an IT employee telling his new manager about his job. What do you think his job is?

9 Listen again. Tick ✓ the things that usually happen.

- | | |
|----------------------------|--------------------------------------|
| 1 ☐ | Robert checks emails. |
| 2 ☐ | Robert has emails waiting for him. |
| 3 ☐ | Robert visits people at their desks. |
| 4 ☐ | Sales people have problems. |
| 5 ☐ | Robert attends meetings. |
| 6 ☐ | Robert visits other companies. |

10 Listen again. Write these phrases in the correct place in the sentences in 9.

from time to time generally hardly ever normally
occasionally usually

Language

Expressing frequency

Adverbs of frequency (*usually, sometimes, hardly ever, etc.*) normally go before the main verb. Some adverbs (e.g. *sometimes, occasionally, normally*) can also go at the beginning or end of a sentence.

Time expressions (*once a week, from time to time, all the time, etc.*) go at the beginning or end of the sentence.

Zafia **almost always** checks her email first thing in the morning.

I have to call a support technician **occasionally**.

Pawel takes training courses **two or three times a year**.

Speaking **11** Work in pairs. Choose a job from 2. Then take turns to interview your partner about his/her job.

Tell me about your current job. What are your duties? How often do you ...?