

GRAMMAR PRACTICE Complete the statements and questions in the messages, using will or won't. Use contractions when possible.

- 1 Message for Ms. Yalmaz: Ms. Calloway called. **she / call** back later this evening.
- 2 Message for Mr. Ballinger: **your colleagues / not / be** at the Clayton Hotel until after 5:00.
- 3 Message for John Torrence: Your boss called. **he / need** a recommendation for a nice restaurant for tonight.
- 4 Message from Mark Smith: **who / take** us to the airport after the meeting?
- 5 Message for Ms. Harris: **your brother / not / arrive** at the airport before 6:00.
- 6 Message from Janis Torres: **the conference call / start** at 3:00 tomorrow, London time.
- 7 Message from Mrs. Park: **I / have to** come in to the office early tomorrow?
- 8 Message for Ms. Grady: **where / you / meet** us tomorrow?