

### Gap-Fill Exercise: Choose the correct word (choose, too, also, either)

1. I love working in the morning. My colleague enjoys early shifts \_\_\_\_\_.
2. We need someone to manage the front desk. You can \_\_\_\_\_ take this role if you want.
3. Linda speaks Spanish fluently. Maria can \_\_\_\_\_ speak it very well.
4. I don't like noisy meetings. My teammate doesn't like them \_\_\_\_\_.
5. He is interested in project management. She is \_\_\_\_\_ considering applying for the same role.
6. I want to attend the conference in New York. Peter wants to go \_\_\_\_\_.
7. You can \_\_\_\_\_ work on the report, or I can do it for you.
8. I'm not a fan of long emails. My boss doesn't enjoy them \_\_\_\_\_.
9. James has a very organized workspace. Karen's desk is \_\_\_\_\_ very neat.
10. I can help with training the new hires. My coworker can \_\_\_\_\_ assist if needed.
11. I am not attending the meeting tomorrow. Anna isn't going \_\_\_\_\_.
12. You can \_\_\_\_\_ take the early shift or the late one, whichever fits your schedule.
13. I like our new software. The IT team likes it \_\_\_\_\_.
14. I didn't understand the last update. My colleague didn't understand it \_\_\_\_\_.
15. He wants to learn data analysis. She wants to learn it \_\_\_\_\_.