

C. SPEAKING

I. Complete the conversation with the sentences from the box. Write the letters of the sentences.

- A. Do you have to produce any reports?
B. First of all, what is your current position?
C. Thanks for your information, Peter. It sounds like you have an interesting job.
D. What sort of problems do you deal with on a daily basis?
E. Do you ever attend meetings?
F. What do your responsibilities include?
G. What else does your job involve?
H. Hi, Mr. Peter. Could you tell me some information about your current job?

Jack: (1) _____

Peter: Certainly. What would you like to know?

Jack: (2) _____

Peter: I work as a software engineer at Schuller's and Co.

Jack: (3) _____

Peter: I'm responsible for systems administration and in-house programming.

Jack: (4) _____

Peter: Oh, there are always lots of small system glitches. I also provide information on a need-to-know basis for employees.

Jack: (5) _____

Peter: Well, as I said, for part of my job I have to develop in-house programs for special tasks in the company.

Jack: (6) _____

Peter: No, I just have to make sure that everything is in good conditions.

Jack: (7) _____

Peter: Yes, I attend monthly meetings at the end of the month.

Jack: (8) _____

Peter: Yes, it's very interesting, but stressful, too!

II. Put the dialogue into the correct order.

___ Nice to meet you, too.

___ So you don't mind working long hours, do you?

___ No, I think I have pretty good understanding about the job. I believe I can easily adapt to this new work, and I hope to have the opportunity to work for you.

___ Well, what are your strengths?

___ Can you work under pressure?

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- 1 Please take a seat.
- Of course not.
- Thank you.
- I was a student at West Coast University, and I just graduated with a Bachelor degree in Finance. I have been working part-time as a payroll clerk for the last two years.
- Alright. John, nice to meet you. Thank you for coming.
- Do you have any questions for me?
- I am a hard-working person and a fast learner. I am very eager to learn new things, and I can easily get along with people.
- John, please tell me a little bit about yourself.
- Yes, I can. When I was at school, I took quite a few courses each semester while working at least twenty hours a week. I handled that situation very well.

D. READING

I. Complete the passage with words from the box.

success	profession	career	purposely	successful
living	likely	definite	decisions	well-chosen

It is very important for everybody to make the right choice of (1) _____. And it is no wonder because there are a lot of honourable professions at your disposal to obtain, for example, the profession of a teacher, a doctor, a computer-operator, an engineer, a journalist, etc. It is difficult for the young people to give a (2) _____ answer. There are lots of people who take (3) _____ about their professions and their career very easily. It is a matter of fact that only few of them become successful in their careers and their lives. Most of such people don't gain much (4) _____ in their professions and their careers. The next point is that there is a big difference between job and career. Job is just a place to work in and to earn your (5) _____ while career involves planning out the journey, picking up the necessary skills along the way to be successful, and (6) _____ deciding what your interests, skills and work values are.

Some people never pick a (7) _____. They continue drifting from job to job, without considering where the drifting will lead. Teens may change their career interests or goals over time, but a (8) _____ career usually leads to more advanced and challenging opportunities. And let's face it - you're (9) _____ to be working most of your life, so why not enjoy what you're doing. Finally, try to choose your career carefully and then you will be happy and (10) _____ in your future life.

II. Read the article carefully, then do the tasks.

The Right Job for Your Personality

Choosing a career is an important life decision, yet many people settle on one based on the opinions of friends and family. It's very difficult to find something you really enjoy doing, but scientists have devised tests to help people come closer to finding their dream job. Take a look at the six personality types below and see which jobs might be right for you. Most people are a combination of two or three types.

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Realistic

Realistic people like to work with things they can see or touch. They are inclined to solve problems by doing them, rather than thinking or talking about them. They generally like to work outside and are good with tools, machines, plants, and animals. Job matches: carpenter, chef, nurse, pilot

Investigative

People of this personality type value ideas and are strong at tasks that allow them to investigate facts and figure out complex problems. They are better at individual work like research and study, rather than leading groups of people or working in teams. Job matches: computer programmer, historian, psychologist, surgeon

Artistic

Artists are creative people. They don't work well with structure and rules, and thrive instead in environments that allow communication and a free flow of ideas. They enjoy tasks that allow them to express themselves and mix with people. Job matches: actor, art therapist, graphic designer, writer

Social

Social personalities love to work with people. They get the most satisfaction out of teaching and helping others, and are driven to serve the community as opposed to making money. Job matches: coach, counselor, social worker, teacher

Enterprising

Many great leaders and business people have enterprising personalities. These are persuasive people who are good at making decisions and leading teams. They tend to value money, power, and status, and will work toward achieving them. Job matches: business owner, event manager, lawyer, salesperson

Conventional

Conventional people appreciate rules and regulations, and like having structure to their lives. They are logical thinkers and have a lot of self-control, making them the perfect people to work with data and details. Job matches: accountant, analyst, editor, librarian

Nowadays, anyone can take a Holland Code personality test online to find what jobs might be right for them. Why not try it today?

A. Match the personality type with the description.

- | | |
|------------------|--|
| 1. Realistic | a. likes to lead and influence other people |
| 2. Investigative | b. likes to organize things and check details |
| 3. Artistic | c. likes to create new things and express their ideas |
| 4. Social | d. likes to work with their bodies and do practical things |
| 5. Enterprising | e. likes to work with ideas and problems |
| 6. Conventional | f. likes to work with and help other people |

B. Decide whether the following statements are true (T) or false (F).

1. Your personality types make you better suited for some occupations than others.
 2. Most people consider their personality types before choosing a job.
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3. Realistic people prefer thought rather than action.
4. People with artistic personality like self-expression in their work.
5. Enterprising people are frequently concerned with money, power and status.
6. Social people are interested in serving the community as well as making money.
7. Investigative people often work independently and do not seek leadership roles.
8. Both social and investigative types like working with other people.
9. You need to see an expert to take a Holland Code test.

C. Answer the questions.

1. What do realistic people like to work with?

2. Are investigative people well suited in the fields of computer science and technology?

3. What are conventional people good at?

4. In which environments do artistic people work well?

5. What are examples of enterprising jobs?

E. WRITING

I. Write sentences, using the clues given.

1. it/ important/ school leavers/ gain/ skills/ improve/ their employment opportunities.

2. Brenda/ plan/ spend/ a month/ do/ work experience/ a law firm/ this summer.

3. in spite/ meet/ all job requirements/ he/ not offer/ a job/ the CNN.

4. Nick/ just decide/ turn down/ the job offer/ because/ the salary/ not meet/ his need.

5. career planning/ be/ ongoing process/ can help/ you/ manage/ learning and development.

6. You/ should/ take/ your values/ account/ when/ make/ any decision/ your career.

7. My vocational teacher/ from/ I've learnt most/ advise/ me/ choose/ different career.

8. Vocational programs/ provide/ students/ practical learning opportunities/ hands-on experiences/ prepare/ them/ a career.
- _____

II. Complete the second sentence so that it has the same meaning as the first.

1. Despite knowing she was wrong, Sarah refused to admit it.
→ Although _____
2. No film this year was as good as *Alien Descent*.
→ *Alien Descent* was by _____
3. It wasn't unusual for George to turn up late.
→ George turned _____
4. People are buying thousands of gadgets on Black Friday all around the world.
→ Thousands _____
5. "It was Jim who broke my kitchen window!"
→ Mrs James accused Jim _____
6. Our plane arrived on time although there was a delay during takeoff.
→ In spite of _____
7. I can't play professional football because I'm not tall enough.
→ I could _____
8. Hoa tried to get an intern position in that international company.
→ Hoa attempted _____
9. I feel nervous when I think about starting my new job.
→ It makes _____
10. Very few people succeed in losing weight and keeping it off.
→ Very few people managed _____