




How to ...


make and accept offers

 **2.05** | Listen to the conversations (1–3). Choose the correct option (a or b).

- 1 The girl offers to help her friend
 - a clean the house.
 - b do her homework.
- 2 The woman offers to
 - a cancel the man's appointment.
 - b change the man's appointment.
- 3 The man offers to talk to
 - a another student.
 - b a colleague about her work.

 **2.07 | intonation in offers** | Listen and choose the offers that sound polite.

- 1 Let me carry your bags for you.
- 2 Shall I open a window?
- 3 I can take you to work.
- 4 Do you want us to help you?
- 5 Let me answer the email.
- 6 I'll hold the door open.

 **2.06 | Put the words in the correct order to make sentences. Then listen and check.**

- 1** to help / want me / you? / you / Do
- 2** great. / Yes, / would be / please. / That
- 3** do / I / washing up. / can / the
- 4** these cups / put / kitchen. / I'll / in the / all
- 5** it? / want me / you / cancel / Do / to
- 6** the one / book / the 24th? Shall / on / I
- 7** email you / want me / the information? / Do / to / you
- 8** I'm / you, / OK. / Thank / but
- 9** her? / I / talk / Shall / to
- 10** you. / of / That's / kind
- 11** talk to / Let / first. / him / me
- 12** a / help. / great / OK, / that's