

We use the reported speech to tell someone what another person said or thought. The **grammatical form** of the reported speech is transformed as follows:

Direct Speech	Reported Speech
Present simple: He said, "I am busy."	Past simple: He said that he was busy.
Present continuous: She said, "I am working"	Past continuous: She told me that she was working.
Present perfect: "I have always lived here"	Past perfect: He said (that) he had always lived there.

To maintain the coherence of the sentences the **pronouns** are also changed.

Direct Speech	Reported Speech
He said, "It is my house."	He said that it was his house.
She said, "I am going to stay home tonight ."	She said that she was going to stay home that night .
She said, "I am taking the bus now ."	She said that she was taking the bus at that time .

EXERCISE 1

Change the following sentences from direct speech to reported speech.

1. My sister said, "I am at university."

2. He said, "I bought a new pair of shoes."

3. She said, "I am happy to be here today."

4. They said, "We have always enjoyed coming here."

5. She said, "I wasn't ready for this."

6. She said, "I went to the cinema last Saturday."

EXERCISE 2

Fill in 'told' or 'said'.

1. She _____ it would probably be too hot.

2. Nick _____ me about his adventure.

3. He _____ to me, "I am going to win this competition."

4. They _____ the truth that they had not done it.

5. Janet _____ nothing.

