

STUDENT WORKSHEET

# PROCEDURE TEXT

Name :

Class :

# Activity 1

Draw or drag a line from the left to the right to match the correct answers!



loosen or tighten



provide compressed air



Helping mechanics to  
work under cars



remove or install



measure the air pressure



lift



grip, bend, or cut

## Activity 2

Put the sentences in the correct order to show how to change a car tire.



Place the jack under the car and lift the car until the tire is off the ground.

Take the spare tire and put it onto the wheel studs.

Loosen the lug nuts with a wrench, but don't remove them completely.

Remove the lug nuts and take the flat tire off.

Lower the car with the jack until the spare tire touches the ground.

Tighten the lug nuts with the wrench in a star pattern.

Fully lower the car and remove the jack.

Check the tire pressure with a tire pressure gauge.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

## Activity 3

Listen to the audio below to complete the blanks and give the best answer



Press the audio button

Checking the engine oil is a basic maintenance procedure that every mechanic must know. \_\_\_\_\_, park the car on a flat surface and make sure the engine is off. \_\_\_\_\_, open the hood and find the dipstick. Pull it out and \_\_\_\_\_ it clean with a cloth. \_\_\_\_\_, insert the dipstick back into the tube and pull it out again to check the oil level. If the oil is low, you need to \_\_\_\_\_ the recommended engine oil. \_\_\_\_\_, close the dipstick and the hood properly before starting the engine.



## Activity 4

Please read this text procedure first carefully and then after that answer the questions!

### Changing a Car Tire

Changing a car tire is a useful skill for every driver. First, park the car in a safe place, turn on the hazard lights, and pull the handbrake. Then, use a wrench to loosen the nuts on the flat tire, but do not take them off yet. After that, put the jack under the car and lift the car until the tire is above the ground. Take off the nuts and remove the flat tire. Next, put the spare tire on and put the nuts back in place. Finally, tighten the nuts strongly in a cross way, lower the car, and remove the jack. Check again to make sure the nuts are tight before driving.

#### Questions

1. Why should you pull the handbrake before changing the tire?
2. What tool do you use to loosen the nuts?
3. What do you put on after removing the flat tire?
4. What must you check before you start driving again?

#### Answers

1.

2.

3.

4.