

Your birthday is next Saturday. Invite your best friend, Janice to your birthday party.

In your email include,

- the time
- the place
- the activities

Write your email to Janice in about **60 – 80 words**.

To:	
From:	
Subject:	Birthday Party

Dear Janice,

How are you? I am _____ and I hope you are in the
_____. I would like to _____ you to my
_____ party on _____. The party will be at _____ p.m.
at my _____. There will be exciting _____, singing, and
_____. I think we will have a great _____! Please let me know if
you are _____. I await your _____. Goodbye.

James

james@vmail.com	fine	invite	birthday	dancing
janice@vmail.com	house	pink of health	games	time
Saturday	coming	Your best friend	reply	8.00