

1 Underline the correct answer, a), b) or c).

- 1 What b she tell you just now? I hope it wasn't anything bad.
a) has b) did c) were
- 2 _____ you eaten lunch yet? If you haven't, we could go somewhere together.
a) Did b) Have c) Do
- 3 Who _____ stole my bag? I'm sure it was on this chair just a minute ago.
a) - b) did c) has
- 4 _____ you play the piano well, or have you just started learning?
a) Has b) Have c) Do
- 5 _____ did you say you were staying? The Grand Hotel?
a) Where b) When c) What
- 6 When _____ they arriving? Is it today?
a) - b) are c) do
- 7 _____ he forget his keys? Oh, no! This isn't the first time he's left them at home.
a) Did b) Does c) Has
- 8 Whom _____ you usually depend on for help?
a) do b) are c) -
- 9 What _____ happened to your car? Was there an accident?
a) did b) - c) was
- 10 _____ they arrive on time last night?
a) Has b) Did c) Had
- 11 Claire _____ economics in college when she first met Jackie.
a) studies b) studied c) was studying

2 Complete the sentences with the correct form of the verbs in parentheses.

- 1 Sorry, I didn't answer the phone earlier. I was sleeping and didn't hear it ring. (not answer / sleep)
- 2 Tim _____ with his parents at the moment because he _____ a job and can't afford to live on his own. (live / not have)
- 3 _____ you _____ that strange noise a few minutes ago? It _____ like a baby crying. (hear / sound)
- 4 Their children all _____ tennis very well now. They _____ after their mother, who used to be a professional player. (play / take)
- 5 Adam _____ at home when I called him. His mother said he _____ a friend in hospital. (not be / visit)
- 6 I _____ anything about Aunt Betty now because she _____ to Canada when I was five. (not remember / move)

3 Complete the sentences with the words in the box. There is one word you do not need.

~~boss~~ classmate fiancé fiancée
member mentor partner

- 1 In our small company, the boss and employees all work together and share an office. I think it's unusual.
- 2 How much did you say it costs to become a _____ of your local golf club?
- 3 My squash _____ is very competitive and doesn't like it when we lose a game.
- 4 Liane went to a school reunion last Saturday because she wanted to meet up with an old _____. She said it was really great to see her, and she looked exactly the same!
- 5 It was really nice to meet Beth and her _____, Charles, and to hear about their engagement. Did you know that they've decided to get married in Fiji where they got engaged?
- 6 At our school, all first year students have a _____ who helps them adapt to student life. I think it's a great idea.

4 Match 1–6 with a)–f) to complete the interview advice.

- | | |
|---|----------|
| 1 When you apply for a job, always make sure you list | <u>a</u> |
| 2 It's important to shake hands | _____ |
| 3 Don't forget to speak | _____ |
| 4 Employers like it when a job candidate shows | _____ |
| 5 Always be prepared to do | _____ |
| 6 Remember to dress | _____ |

- a) references from previous employers.
- b) clearly so that the interviewer can hear every word you say.
- c) enthusiasm for the position and interest in the company.
- d) some research on the company before you go to an interview. It'll help you think of useful questions to ask.
- e) firmly when you first meet the interviewer because it gives a good first impression.
- f) appropriately for an interview and to get your hair cut, too.

5 Complete the words in the sentences and questions.

- 1 **A:** So, before we finish, does anyone have c o m m e n t s or anything they'd like to ask?
B: Yes, actually. I have one q _____. I wondered if you could tell me when the job starts.
- 2 **A:** What a _____ of your current job would you say you most enjoy?
B: Um, that's a hard question. I s _____ I'd have to say I like the traveling best because it gives me the opportunity to experience other cultures.
- 3 **A:** There are a c _____ of things I'd like to ask about. F _____, can you drive?
B: Yes, I got my driver's license five years ago.
- 4 **A:** Can I ask you about vacations?
B: Employees get three weeks a year.

Underline the correct answer, a), b) or c).

- 1 I b in a plane before, so I am feeling a bit nervous about my flight.
- a) have never flied
 - b) have never flown
 - c) didn't fly
- 2 Sue _____ in a jazz band when she was 21.
- a) sang
 - b) has sung
 - c) hasn't sung
- 3 We first _____ Tamara in college in 2010. We were in the same class.
- a) have met
 - b) meeted
 - c) met
- 4 James _____ in the national hockey team for five years but stopped after he hurt his back.
- a) has played
 - b) played
 - c) hasn't played
- 5 They _____ a four-bedroom house in Wales.
- a) have just bought
 - b) have bought recently
 - c) already bought
- 6 Who _____ the match on Saturday? Do you know?
- a) has won
 - b) did win
 - c) won
- 7 Can we watch something else? I _____ this movie twice.
- a) saw already
 - b) 've already seen
 - c) just seen
- 8 You said you've been to South America. How interesting! Where _____?
- a) did you go
 - b) have you gone
 - c) have you been yet