

**Summative Evaluation Review
1st PERIOD
2025 – 2026**

Student:			
Grade:	5 EGB	Section:	A - B - C
Subject:	DIGITAL SKILLS & LAB SKILLS	Date:	
Teacher:	Lcda Estefania Orozco		

1. Write 3 examples of Input and Output Devices

Input	Output

2. Order the steps to Change the Lock Screen



Click **Lock Screen**.

Click the **Personalize** option from the context menu.



Right click on a clear area of the desktop.

3. Complete the File extension example

File . docx

4. Write the steps to move files

1

2

3

5. Write the actions of each Shortcut



Windows + R:



Windows + M



Windows + D:



Windows + I:



Windows + E:



Windows + F:

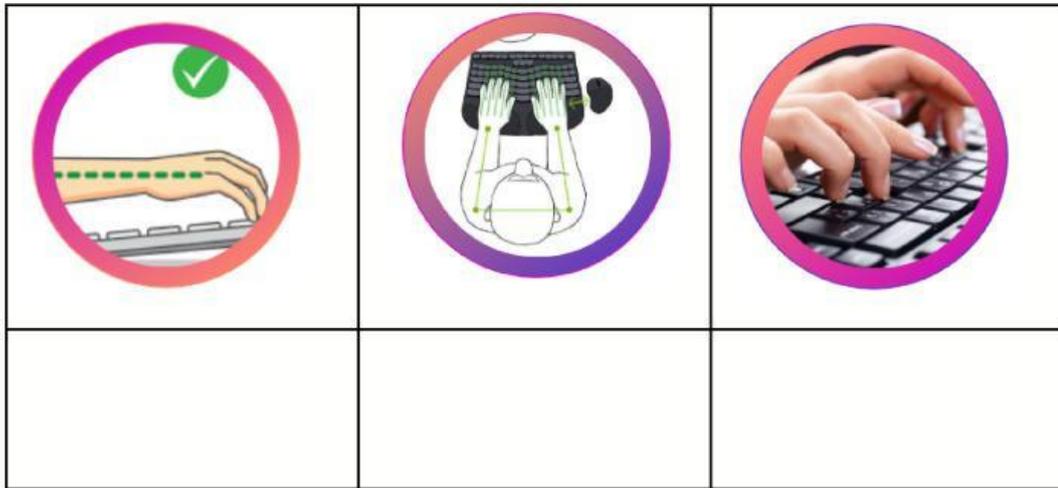
6. Complete the concept of Microsoft Defender using the Word Bank

Word Bank

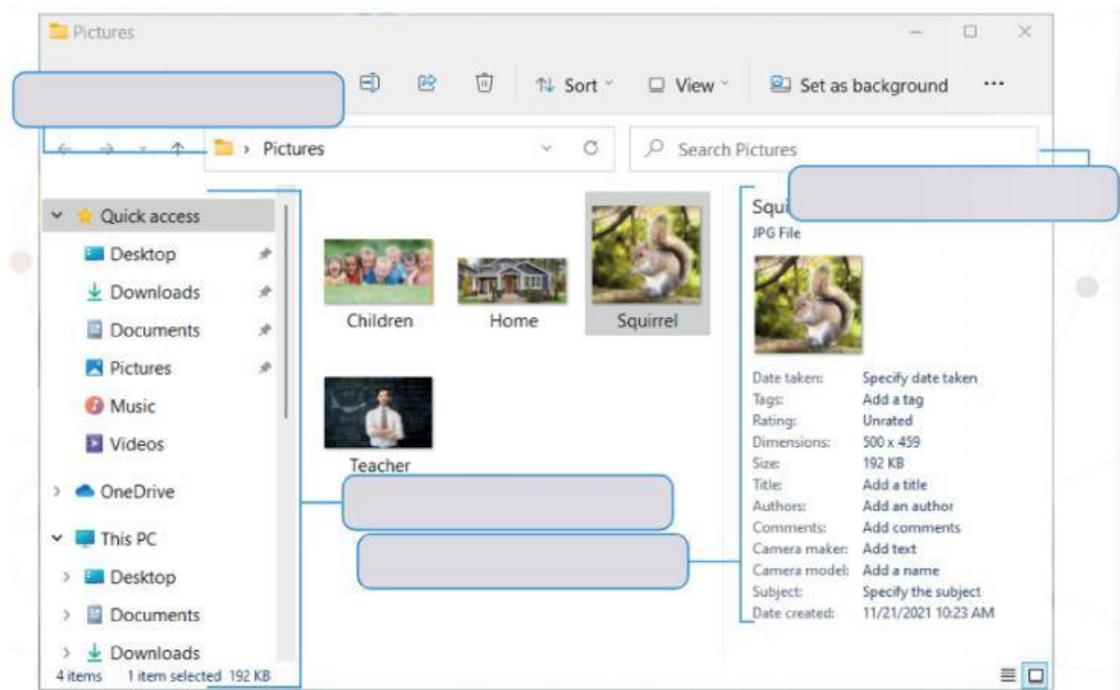
Defender security protect computer

Microsoft _____ is a _____ program that helps
_____ your _____.

7. Write the correct Keyboard Ergonomics according to the image



8. Complete the Parts of the File Explorer window



9. Complete the Steps to open Privacy & Security

