

ACTIVITY 1:

Replace the formal phrase underlined with the phrasal verb that sounds more natural.

plan ahead - lay out - work around
map out - set up

- 1) We need to prepare in advance for possible delays.
- 2) Can you explain the proposal clearly at the meeting?
- 3) We'll have to find a solution despite these constraints.
- 4) Let's design the entire process step by step before launch.
- 5) I'll schedule a call with them for tomorrow.
- 6) It's smart to organise your strategy in detail before pitching to investors.
- 7) We should think about future risks in advance.



ACTIVITY 2:

Fill in the blank with the best phrasal verb for planning from the box.

plan ahead - lay out - work around
map out - set up

- 1) We need to _____ for the next quarter to avoid surprises.
- 2) She will _____ the new schedule in the meeting tomorrow.
- 3) Let's _____ these challenges by reallocating resources.
- 4) We should _____ the onboarding process so everyone is clear.
- 5) Can you _____ a meeting with the supplier?
- 6) It's important to _____ the full marketing strategy on paper.
- 7) Teams that _____ can reduce last-minute problems.

