

## 4B Modern manners?

### 1 VOCABULARY phone language

Complete the sentences.

- 1 You mustn't use your phone in a quiet zone.
- 2 When you finish a phone call, you hang up.
- 3 If someone doesn't answer their phone, you can leave a message on their voicemail.
- 4 If you're in a meeting, you can put your phone on silent or vibration mode.
- 5 If someone's phone is off, you can call back later.
- 6 The sound your mobile makes when someone calls you is a ringer.
- 7 If you want to text your friends more cheaply, you can use internet messaging.
- 8 When you call someone, you have to dial their number by pressing some keys.
- 9 If someone is already talking on their mobile when you call, the line is busy or engaged.
- 10 You can protect the display of your mobile or computer with a screen.

### 2 GRAMMAR modals of obligation: *must*, *have to*, *should*

a  Circle the correct form. Tick (✓) if both are possible.

b Correct any mistakes in use or form in the highlighted phrases. Tick (✓) the correct sentences.

- 1 **People mustn't use** their mobile phones when they're talking to you.  
People shouldn't use
- 2 **I must** go to work by bus yesterday. My car was being repaired.
- 3 **Do you have to** wear a suit and tie at work?
- 4 **You don't have to play** football here. It says 'no ball games'.
- 5 My father is a taxi driver and **he should work** nights.
- 6 **I didn't have to cook** last night because we went out for dinner.
- 7 In the future, perhaps **everyone must speak** English and Chinese.
- 8 You don't look well. **You should to go home.**

## What you need to know before you visit the USA



- 1 You **have to** / **must** have a visa to enter the country. ✓
- 2 You **mustn't** / **don't have to** drive on the left! Here we drive on the right!
- 3 You **mustn't** / **don't have to** pay to visit most museums and art galleries. Entrance is usually free.
- 4 You **have to** / **should** go on a ferry to visit the Statue of Liberty. You can't go by bus.
- 5 You **have to** / **must** wear a seat belt at all times in a car.
- 6 You **must** / **should** always try to arrive on time for an appointment or meeting. Americans are very punctual!

- 7 If you are sightseeing in New York, you **must** / **should** buy a MetroCard which gives you cheaper travel on the subway and buses.
- 8 You **mustn't** / **don't have to** smoke in any public building. It is prohibited by law.
- 9 When talking to American people, you **shouldn't** / **don't have to** ask them about their salary. Some people might think this is rude.
- 10 You **must** / **have to** answer some questions when you go through immigration.