

Test 3

LISTENING

SECTION 1 Questions 1–10

Questions 1 and 2

Complete the notes below.

Write **NO MORE THAN THREE WORDS AND/OR A NUMBER** for each answer.

<i>Example</i>	<i>Answer</i>
Type of job required:	Part-time

Student is studying 1

Student is in the 2 year of the course.

Questions 3–5

Complete the table below.

Write **NO MORE THAN TWO WORDS** for each answer.

Position Available	Where	Problem
Receptionist	in the 3	evening lectures
4	in the Child Care Centre	too early
Clerical Assistant	in the 5	evening lectures

Questions 6–10

Complete the form below.

Write **NO MORE THAN THREE WORDS AND/OR A NUMBER** for each answer.

STUDENT DETAILS	
Name:	Anita Newman
Address:	6 Room No. 7
Other skills:	Speaks some Japanese
Position available:	8 at the English Language Centre
Duties:	Respond to enquiries and 9
Time of interview:	Friday at 10 a.m.